

# **KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION**

## **Community Oversight Committee**

**Series: Series K07A**

**Reference:**

**Issued: 10.02.2000**

**Revised: 02.03.05; 09.01.2011**

**Revision Number: 2**

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### **7.01 Guidelines for Community Oversight Committee on Sexual Harassment**

The following provisions should be followed in the selection and the assignment of duties and responsibilities to the Community Oversight Committee on sexual harassment in the Kanawha County School system.

a. The Superintendent will select the members of the Community Oversight Committee (COC) which will be comprised of five (5) volunteer, noncompensated, individuals with no financial ties or other relationships with the school system which would constitute a conflict of interest to their service on this committee. Each member will serve no less than one (1) year, and not more than five (5) years. Any member not able to fulfill his/her obligations may be replaced. The Committee may select such officers as it deems necessary and a quorum shall consist of three individuals.

b. The Committee may meet at times it sees fit, at the direction or request of the Title IX Coordinator or the Superintendent, or at such times as the Committee deems a meeting is necessary. This Committee will exist for three years, after which, the Superintendent may discontinue the Committee if he/she deems it appropriate.

c. The Committee shall assist the Title IX Coordinator and Title IX Committee by reviewing a random selection of all completed investigations of sexual harassment of students by employees of the Kanawha County School system to ensure that the investigations are complete and thorough. Such selection shall consist of twenty-five per cent (25%) of all completed investigations, but not less than a total number of three. An investigation report will be provided to the Committee with the names of students, adults and schools removed in order to maintain confidentiality but allow a review of the process.

d. The Community Oversight Committee will review policies and procedures of the Kanawha County School system and may make recommendations to the Superintendent regarding the prevention of sexual harassment and abuse in the school system, including reviewing the procedure used in the investigation of complaints of sexual harassment and abuse by employees of the school system; compliance by the schools system

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with its policies, procedures and guidelines related to matters involving allegations of adult on student sexual harassment, and propose appropriate changes to existing policies and procedures related to such matters.