

May 12, 2022

The Board of Education of the County of Kanawha met in Regular Session on Thursday, May 12, 2022 at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Becky J. Jordon at 5:00 p.m.

**PRESENT**

Becky J. Jordon, President  
Tracy White, President Pro Tem  
Ric Cavender (via TEAMS)  
Jim J. Crawford, Sr.  
Ryan White  
Thomas E. Williams, Secretary

Debra J. Lewis, Recording Secretary

**ADMINISTRATIVE STAFF**

Paula Potter, Deputy Superintendent  
Melissa Ruddle, Asst. Superintendent, Curriculum & Instruction  
George Aulenbacher, Asst. Superintendent, High Schools, Technical & Adult Education  
Ron Pauley, Executive Director, Human Resources  
Megan McCorkle, Asst. Superintendent, Special Ed. & Student Support Services  
Alicia Warden, Health Services  
Leah Sparks, Executive Director, Technology  
Lindsey McIntosh, General Counsel  
Melanie Meadows, Treasurer, Budget & Finance  
Keith Vititoe, Executive Director, Safety & Security  
Alan Cummings, Executive Director, Purchasing & Supply Management  
Andrew Crawford, Executive Director, Facilities & Planning  
Briana Warner, Communications Director  
Brette Fraley, Executive Director, Transportation  
Carol Lane, Director, Preschool  
Teresa Smith, Coordinator of Accounting  
Kim Thompson, Director, Accounting  
Erica Fuller, Executive Director, Accounting

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board President Becky J. Jordon.

## **APPROVAL OF MINUTES**

- A. March 24, 2022 - Statutory Session
- B. April 4, 2022 - Special Session
- C. April 19, 2022 - Statutory Session

## **REPORTS**

- A. Kanawha County Travel Reimbursement for April, 2022 (Enclosure 146)
- B. Monthly Financial Report (Enclosure 147)
- C. Legal Reports  
  
None
- D. Board Reports

Dr. Williams-I just want to congratulate of three newly re-elected Board Members.

## **PERSONNEL**

- A. Personnel Agenda for May 12, 2022 (Enclosure 148)

Mrs. Tracy White moved: The Board approve the Revised Personnel Agenda as included in Enclosure 148. Motion was seconded by Mr. Jim J. Crawford.

Mrs. Jordon-Why are there so many right now? Mr. Pauley-Recently we just advertised over 300 positions and now what we are doing is that we are starting to put those individuals who were on administrative transfer back into positions. The next several enclosures will be larger because we are working on getting people put back into those yearly positions.

## **PERSONNEL (continued)**

Dr. Williams-Just as a note, a large majority of those positions are ESSERF positions. Mrs. Jordon-Are these one year? Mr. White-They are one year, but does the funding go away in one year or two? Dr. Williams-Two years.

The above motion unanimously carried.

## **NEW BUSINESS**

### **CONSENT**

Mrs. Tracy White moved: The Board approve the following CONSENT Items A-C. Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

#### A. Approval of Bills for April, 2022 (Enclosure 149)

Approval of the payment of bills for the month of April, 2022 in the amounts of \$24,632,417.28 for the Current Expense, Special Revenue and Federal Stimulus Funds; \$354,151.51 for the KCS Public Library Excess Levy Fund; \$7,338,181.47 for the Permanent Improvement Fund; and \$1,460,208.49 for the Public Library Fund as reflected in Enclosure 149.

#### B. Budget Supplements & Transfers (Enclosure 150)

Approval of budget supplements and transfers as reflected in Enclosure 150.

#### C. Out of State Travel Requests (Enclosure 151)

Approval of the Out of State Travel Requests as contained in Enclosure 151.

## **OTHER NEW BUSINESS**

#### A. Approval of Audited Annual Financial Statements (Enclosure 152)

Mrs. Tracy White moved: The Board approve the audited annual financial statements of Kanawha County Board of Education for the fiscal year ended June 30, 2021. These financial statements were audited by Perry & Associates, CPAs. Motion was seconded by Mr. Jim J. Crawford.

## **OTHER NEW BUSINESS (continued)**

Dr. Williams-Before Mrs. Meadows begins, this was first year that we had all of the schools included in our budget as specified by the State code now and for the 4<sup>th</sup> year in a row we had a perfect audit. Melanie Meadows-If you look on page 81, you will see that we had an unmodified opinion, we had no material weaknesses and no compliance issues. We are really proud that we have had four in a row that are very clean and I'm sure that the Board appreciates that. As a reminder, you may recall that Laura Pauley presented the unaudited financial statements back in September and she told you that the change that Dr. Williams mentioned was coming. We were required to go in and add all of our school funds to the face of our financial statement. The only difference in this report and the one you saw in September is incorporating school data into these statements. What that means is, in addition to the internal audits that the accounting department does here for our schools, school transactions are now subject to our primary audits so when our auditors come in and test our transactions here they also test transactions from individual schools. This was the first year that they did that. There are no substantial changes since September. As I mentioned, Laura Pauley presented the financial statements to you in September and typically she would present the audited financial statements to you, but you all know that Laura Pauley left and went back to the West Virginia Department of Education. Erica Fuller started yesterday so she is here to see what goes into reporting the audit to you all. Dr. Williams-We stole her from Suttle & Stalnaker. Melanie Meadows-She left tax season to come and start financial statement season. She is ready to go.

Mr. White-Is page 71 the new part of the audit that has all the schools? Melanie Meadows-Page 71 is a schedule that's always included. If you go to page 16 you will see a school activity fund. That is the total of the school transactions and because it is included in the primary financial statement it is now subject to audit. Mr. White-Does the school activity fund mean like the PTA and stuff like that? Melanie Meadows-If it is an internal support organization it would be reported at the school level, not all support organizations are internal. There are some outside PTA and boosters.

Mrs. White-Is it up to the school individually to decide if they want the boosters to be within? Melanie Meadows-The principal can decide whether they want the organization to be operated within the school or outside of the school. Any organization that operates in the name of the school has to be approved by the principal. Even for outside organizations the principal is required to view their annual financial statement and that is something that we look at when they come to check out with us. Mrs. White-Are those still audited as well? Melanie Meadows-The external booster organizations are not audited by us because they aren't part of any of our books. The principal has the authority to allow them to operate and the authority to

## **OTHER NEW BUSINESS (continued)**

ask for their financial records, but an outside organization would have to pay for their own audits. Mr. White-Are there any checks and balances on the outside organizations? Melanie Meadows-If it's an outside organization we would not have any checks and balances. The only thing that would be done is when the principal would request their annual financial statement if they refused to provide it or if the principal thought something didn't look correct the principal could cease their ability to operate outside of the school. Mrs. White-That has been done in the past. Melanie Meadows-Yes, we have had several principals in recent years prefer to have their support organizations operate within the school books and have brought those organizations in and when that happens they are part of the internal audit with us.

Mr. White-Are the ones that are outside all 501(c) (3) s? Melanie Meadows-I don't know the answer to that question. I know they should have their own business license and operate as an outside organization but I don't know for sure that they all are.

The above motion unanimously carried.

### **B. iPad Purchase (Enclosure 153)**

Mrs. Tracy White moved: The Board approve a purchase with Apple, Inc. in the amount of \$464,638.00 for 420 MacBooks, 14 Bretford Cube Carts, and 84 Brenthaven Edge Cases with 3 years of Apple Care Service per quote #2211097179 as shown in Enclosure 153. Motion was seconded by Mr. Jim J. Crawford.

Dr. Williams-These are for our middle schools so they can be on carts and there are also MacBooks so they can do more advanced coding and things of that nature that can't be done on the iPads. It's also paid for out of Tools for Schools Money which comes from the State and must be used for technology. Mrs. Jordon-How many will get them and what schools will get them? Leah Sparks-All 14 middle schools and they will get 30 MacBooks each. These will be for students.

The above motion unanimously carried.

## **OTHER NEW BUSINESS (continued)**

### C. Purchase of 84 Passenger Transit School Buses (Enclosure 154)

Mrs. Tracy White moved: The Board approve the purchase of 4 transit school buses in the amount of \$512,236.00 to Blue Bird Bus Sales of WV as per State Contract Bid #SBUS22A as shown in Enclosure 154. Motion was seconded by Mr. Jim J. Crawford.

Dr. Williams-These are also paid for by funds from the State that they give us to replace our fleet and every "x" number of years we add new buses in and take old buses out. The electric buses are not on a state contract yet. I know that Alan is working with the State to get them on a contract so in the future we could go with electric buses as well.

Mr. Crawford-Have we investigated any other school districts as to the use of electric buses? Dr. Williams-Brette, correct me if I'm wrong, but I don't think any in-state school districts are using electric buses. Brette Fraley-They are not at this point.

Mr. Crawford-I think we need to investigate if they are having any trouble with them. Why don't you send out a notice to the other NFUSSD school districts and ask if any of them are using electric buses and if they are having any problems. Dr. Williams-Okay.

The above motion unanimously carried.

### D. Installation of T-Swings and Gardening Materials at Various Kanawha County Schools and Pre-K Facilities (Enclosure 155)

Mrs. Tracy White moved: The Board approve the purchase of T-Swings, raised garden beds, fencing, walkways and related materials including installation, at various Kanawha County Schools and Pre-K Facilities to the lowest responsible bidder All Quality, LLC., in the amount of \$445,560.00 as per bid #22-134 as shown in Enclosure 155. Motion was seconded by Mr. Jim J. Crawford.

Dr. Williams-These are paid for by a grant from Head Start.

The above motion unanimously carried.

### E. Radiographic Digital Package for Veterinary Program (Enclosure 156)

Mrs. Tracy White moved: The Board approve the purchase of a Radiographic Digital Package for Carver Career Center's Veterinary Program to Covetrus North America, LLC., in the amount of \$110,967.00 as per bid #22-133 as shown in Enclosure 156. Motion was seconded by Mr. Jim J. Crawford.

## **OTHER NEW BUSINESS (continued)**

Dr. Williams-This is equipment they need for the Veterinary Program at Carver.

Mrs. Jordon-Who teaches the Veterinary Program down there? Dr. Williams-It's Mrs. DeMoss. Mrs. DeMoss-It is a-vet tech program that is an adult program at Carver. I am a Veterinary Technologist. We've been there for 15 years but we've never had any radiology equipment so we've always got those skills off campus but we have a fully functioning clinic and this is the only missing equipment that I need. We had to buy technology with the Cares Money.

The above motion unanimously carried.

F. HVAC Replacement and Renovation for Sharon Dawes, Ruthlawn, Shoals and Montrose (Enclosure 157)

Mrs. Tracy White moved: The Board enter into contract with the lowest responsible bidders per bid #22-145 for HVAC Replacement and Renovation of: Shoals Elementary to Casto Technical Service in the amount of \$2,342,977.00, Montrose Elementary to Casto Technical Service in the amount of \$1,570,914.00, Ruthlawn Elementary to Nitro Construction Services, Inc. in the amount of \$2,179,699.00 as shown in Enclosure 157. (No award was made to Sharon Dawes, we will rebid at a later date) Motion was seconded by Mr. Jim J. Crawford.

Dr. Williams-These are ESSERF projects and we will be able to put new units into the three schools that you see here and will go back out for rebid Sharon Dawes again and hopefully somebody will pick that up. Mr. Crawford-Did we not have anybody bid on it? Dr. Williams-No.

Mr. White-Are these the only ones for ESSERF? Dr. Williams-No, we will have others as they come in. We have to go through State approval and all of that. Mr. White-How old are the HVACs? Dr. Williams-You all prioritized correct? Andrew Crawford-Yes, we currently have 13 schools that have been approved for ESSERF funding for HVAC replacements. We prioritized those 13 for approval from the Department of Ed. It varies on age. The rooftop units at Ruthlawn are about 30 years old.

Mrs. White-How many schools will be left that we still need to replace? Andrew Crawford-I believe there are 13 schools on the levy and there is 14 with current ESSERF so that would give us 27 schools and there is a total of 68.

The above motion unanimously carried.

## **OTHER NEW BUSINESS (continued)**

### G. Surveillance Camera Upgrades at Various Locations (Enclosure 158)

Mrs. Tracy White moved: The Board approve the purchase of Surveillance Camera Upgrades at various locations to the lowest responsible bidder, Alpha Technologies, in the amount of \$168,091.30 per bid #22-140 as shown in Enclosure 158. Motion was seconded by Mr. Jim J. Crawford.

Mr. White-What will they be used for? Keith Vititoe-This project involves 7 schools. Those schools are Capital High, East Bank Middle, Elkview Middle, Hayes Middle, Horace Mann Middle, McKinley Middle and West Side Middle. They will get a significant increase in the number of cameras that they have and we are installing new camera servers. The new digital cameras have a much higher resolution and will help us investigate things properly.

Mr. Cavender-Have locations within the schools been identified? Keith Vititoe-Yes, in order to do the proposal and put it out for bid we had to do a camera plan. Mr. Cavender-I have had constituents ask me specifically about stairwells and the gym at Capital High. Will cameras be installed there? Mr. Vititoe-Yes sir they will.

The above motion unanimously carried.

## **UNFINISHED BUSINESS**

### A. KCS Series D08-Voluntary Payroll Deductions (Enclosure 121)

Mrs. White-Prior to the meeting, Ms. McIntosh handed all of us an updated one. The current enclosure doesn't strike out U. S. Savings Bonds. Does anyone have any problem striking out U. S. Savings Bonds to the current enclosure? The Board did not object.

Mrs. Tracy White moved: The Board approve KCS Series D08-Voluntary Payroll Deductions Policy as shown in Enclosure 121. Motion was seconded by Mr. Jim J. Crawford.

Dr. Williams-If you all remember from last month this is the one that I wanted to make sure Mrs. Meadows was comfortable with before you all voted on it so this is the one that she is comfortable with and it follows all of our guidelines.



## **UNFINISHED BUSINESS (continued)**

Mr. White-Why can't we deduct for the KCS Wellness Program? Lindsey McIntosh-We no longer have a Wellness Program. Dr. Williams-We have an Employee Assistance Program. Mr. White-Can they deduct for that? Dr. Williams-It doesn't cost anything.

Lindsey McIntosh-The savings bond strike through was due to the IRS changing what we can deduct for.

The above motion unanimously carried.

## **DELEGATIONS**

Trena Dawson-I am here because I am concerned parent about a survey that was recently done in the middle schools. This was given last year twice and twice this year. It was given by WVU and the knowledge gathered was supposed to help with the drug, alcohol and tobacco use of our youth. The parents were supposed to get an opt-out form. I didn't not receive an opt-out form as did many parents. Instead of having opt-out forms I suggest that we have opt-in forms for these studies because these questions were very inappropriate in mine and a lot of parent's views. I am going to tell you what some of the questions were. They are following the same students each time. It says how would you describe your growth of body hair? Body hair means under arm and pubic hair. The next question was have your breasts begin to grow and develop? The next one was have you begun to menstruate or have your period? I voiced my concerns for these questions on social media and on my site I had 122 comments and most agreed with me. My daughter had 103 on her post. The schools involved were Hayes, DuPont, East Bank and Sissonville. In our opinion, it doesn't help any way to come up with reasonable things they need to be knowing. I suggest that in the future that we should have forms to opt-in. A lot of people have dropped the ball allowing these questions to be in the survey.

## **QUESTIONS/ANSWERS**

Mr. White-How's the enrollment for the summer program? George Aulenbacher-Our numbers right now are around 2,149 students. Last year we had 1,700 apply and we had around 1,200 complete the program. The first day of Summer Academy is June 6<sup>th</sup>. I'm pleased with the numbers. Mr. White-Everyone that wants to participate can correct? George Aulenbacher-We had a deadline. The registration was out there for about 6 weeks. We are still getting emails and we are looking at each individual case.

## **QUESTIONS/ANSWERS (continued)**

Dr. Williams-The problem was getting enough teachers to teach and we didn't want to have huge classes so we had to match the number of students with the number of teachers available.

Mr. White-Are we doing anything to measure to make sure that this is doing what it is supposed to be doing? George Aulenbacher-Yes, there's an assessment at all 3 levels for kids. Mr. White-Did we do that last year? George Aulenbacher-Last year was a little bit different because it was such a whirlwind. Our assessment will be much better this year.

## **ESTABLISHMENT OF MEETING DATES**

- A. Thursday, May 12, 2022, 5:00 p.m.-Regular Session
- B. Monday, May 16, 2022, 9:00 a.m.-Special Session
- C. Tuesday, May 17, 2022, 12:00 Noon-Statutory Session (Approval of the Proposed Budget)
- D. Monday, June 6, 2022, 4:00 p.m.-Special Session
- E. Thursday, June 16, 2022, 5:00 p.m.-Regular Session

NOTE: The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

## **ADJOURNMENT**

Mrs. Tracy White moved: That the Regular Session of the Board be adjourned. Motion was seconded by Mr. Jim J. Crawford and unanimously carried. The Regular Session was declared adjourned by Board President Becky J. Jordon at 5:38 p.m.

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President  
djl

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Secretary

5/20/2022