

February 7, 2022

The Board of Education of the County of Kanawha met in Special Session on Monday, February 7, 2022 at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Pro Tem Tracy White at 4:00 p.m.

PRESENT

Becky J. Jordon, President (via phone)

Tracy White, President Pro Tem

Ric Cavender

Jim J. Crawford, Sr.

Ryan White

Thomas E. Williams, Secretary

Debra J. Lewis, Recording Secretary

ADMINISTRATIVE STAFF

Paula Potter, Deputy Superintendent

Melissa Ruddle, Assistant Superintendent, Curriculum & Instruction

George Aulenbacher, Assistant Superintendent, High Schools, Technical & Adult Education

Mellow Lee, Assistant Superintendent, Elementary

Briana Warner, Communications Director

Megan McCorkle, Assistant Superintendent, Special Education & Student Support Services

Ron Pauley, Executive Director, Human Resources

Melanie Meadows, Treasurer, Budget & Finance

Alan Cummings, Executive Director, Purchasing & Supply Management

Leah Sparks, Executive Director, Technology

Alicia Warden, Health Services

Lindsey McIntosh, General Counsel

Keith Vititoe, Executive Director, Safety & Security

PERSONNEL

A. Personnel Agenda for February 7, 2022 (Enclosure 92)

Mr. Ric Cavender moved: The Board approve the revised Personnel Agenda as included in Enclosure 92. Motion was seconded by Mr. Ryan White and carried 4-0.

Mr. Crawford recused himself from the vote.

NEW BUSINESS

A. Out of State Travel Requests (Enclosure 93)

Mr. Ric Cavender moved: The Board approve the Out of State Travel Requests as contained in Enclosure 93. Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

B. Education Special Projects Manager Job Description (Enclosure 100)

Mr. Ric Cavender moved: The Board approve the Education Special Projects Manager Job Description as shown in Enclosure 100. Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

FIRST READING

Dr. Williams-All of these policies are on First Reading. Basically, it is just cleaning up the language and making it consistent with the WVDE. Some of these haven't been updated since the 70's. The one in particular that we are asking to repeal I think was '75 and '78 and it was made for something that was going on at that time, which was the textbook controversy. The very last one, the Drug Policy, Lindsey just cleaned it up to make it flow better and bring it up to date with what we do now.

A. KCS Series D01-Fiscal Management Policy (Enclosure 94)

B. KCS Series D02-Federal, State & Local Funded Special Projects Policy (**REPEAL**) (Enclosure 95)

C. KCS Series D07-Equipment & Supplies Management-Inventory Control & Receiving Policy (Enclosure 96)

D. KCS Series D12-Individual School Accounting Procedures Policy (Enclosure 97)

FIRST READING (continued)

E. KCS Series D05-Insurance Policy (Enclosure 98)

F. KCS Series G81-Employee Drug Use Prevention Policy (Enclosure 99)

DELEGATIONS

None

QUESTIONS/ANSWERS

Mrs. Jordon-When should we plan on Personnel Hearings and will there be very many or do we know yet? Dr. Williams-We aren't sure yet. We are in the process of working things out with HR and the staffing letters will go out on Valentine's Day. Mrs. Jordon-If someone wants a hearing, what is the deadline date? Dr. Williams- I think it has to be done by May 1st.

Mrs. White-I have two questions. One, we have got a couple of emails about students wearing dirty masks. Do we still have masks that we can give students at the schools? Dr. Williams-Yes, we have plenty of masks. Mrs. White-I got a message today from a substitute and their concern is that because we do so much on the iPads and them being a substitute they don't have access to what the students are doing. What is our procedure with subs and iPads? Dr. Williams-It would be astronomical for us to provide iPads for day-to-day subs. That's why we ask teachers to leave lessons plans and we just do the best we can on a day-to-day basis. Mrs. White-Everyone knows the situation with my husband right now and on behalf of my family I want to say thank you to my Board Members, our staff and our principals who check in with me and send me messages of love and support. I am very honored to have this seat and to be a part of Kanawha County Schools. Thank you all very much.

ESTABLISHMENT OF MEETING DATES

A. Monday, February 7, 2022, 4:00 p.m.-Special Session

B. Thursday, February 17, 2022, 5:00 p.m.-Regular Session

C. Tuesday, March 1, 2022, 4:00 p.m.-Special Session

D. Thursday, March 17, 2022, 5:00 p.m.-Regular Session

ESTABLISHMENT OF MEETING DATES (continued)

- E. Wednesday, March 23, 2022, 3:00 p.m. & 3:05 p.m.-Statutory Session (Presentation of Schedule of Proposed Levy Rates) (Budget Workshop to Follow)
- F. Thursday, March 24, 2022, 12:00 Noon-Statutory Session (Approval of the Schedule of Proposed Levy Rates)
- G. Monday, April 4, 2022, 4:00 p.m.-Special Session
- H. Tuesday, April 19, 2022, 12:00 Noon-Statutory Session (Reconvening of March 24, 2022, Meeting to Enter all Levies)
- I. Thursday, April 21, 2022, 5:00 p.m.-Regular Session

NOTE: The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

ADJOURNMENT

Mr. Ric Cavender moved: That the Special Session of the Board be adjourned. Motion was seconded by Mr. Jim J. Crawford and unanimously carried. The Special Session was declared adjourned by Board President Becky J. Jordon at 4:07 p.m.

President

Secretary

djl

2/15/2022