

**SPECIAL SESSION**

**Monday, February 7, 2022, 4:00 P.M.**

**Central Office  
Kanawha County Board of Education  
200 Elizabeth Street  
Charleston, WV 25311-2119**

**I. CALL TO ORDER**

**II. PERSONNEL**

A. Personnel Agenda for February 7, 2022 (Enclosure 92)

**Recommended Motion:** I move the Board approve the Personnel Agenda as included in Enclosure 92.

(Amendment of the personnel agenda may be required due to withdrawals by employees, resignations, or other changed circumstances.)

(R. Pauley)

**III. NEW BUSINESS**

A. Out of State Travel Requests (Enclosure 93)

**Recommended Motion:** I move the Board approve the Out of State Travel Requests as contained in Enclosure 93.

(P. Potter)

B. Education Special Projects Manager Job Description (Enclosure 100)

**Recommended Motion:** I move the Board approve the Education Special Projects Manager Job Description as shown in Enclosure 100.

(R. Pauley)

**IV. FIRST READING**

A. KCS Series D01-Fiscal Management Policy (Enclosure 94)

(M. Meadows)

B. KCS Series D02-Federal, State & Local Funded Special Projects Policy  
**(REPEAL)** (Enclosure 95)

(M. Meadows)

C. KCS Series D07-Equipment & Supplies Management-Inventory Control  
& Receiving Policy (Enclosure 96)

(A. Cummings)

**IV. FIRST READING (continued)**

D. KCS Series D12-Individual School Accounting Procedures Policy (Enclosure 97)

(M. Meadows)

E. KCS Series D05-Insurance Policy (Enclosure 98)

(A. Cummings)

F. KCS Series G81-Employee Drug Use Prevention Policy (Enclosure 99)

(L. McIntosh)

**V. DELEGATIONS**

NOTE: Addressing the Board during delegations gives the public the opportunity to respectfully speak about a topic of concern. The Board takes the comments under advisement and may discuss the concerns at a future meeting.

**VI. QUESTIONS & ANSWERS**

**VII. ESTABLISHMENT OF MEETING DATES**

A. Monday, February 7, 2022, 4:00 p.m.-Special Session

B. Thursday, February 17, 2022, 5:00 p.m.-Regular Session

C. Tuesday, March 1, 2022, 4:00 p.m.-Special Session

D. Thursday, March 17, 2022, 5:00 p.m.-Regular Session

**VII. ESTABLISHMENT OF MEETING DATES (continued)**

E. Wednesday, March 23, 2022, 3:00 p.m. & 3:05 p.m.-Statutory Session (Presentation of Schedule of Proposed Levy Rates) (Budget Workshop to Follow)

F. Thursday, March 24, 2022, 12:00 Noon-Statutory Session (Approval of the Schedule of Proposed Levy Rates)

G. Monday, April 4, 2022, 4:00 p.m.-Special Session

H. Tuesday, April 19, 2022, 12:00 Noon-Statutory Session (Reconvening of March 24, 2022, Meeting to Enter all Levies)

I. Thursday, April 21, 2022, 5:00 p.m.-Regular Session

NOTE: The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

**VIII. ADJOURNMENT**

djl

2/3/22