

**KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION**  
**Series: D14A -Transportation Fees**

**14.01 Availability of School Bus Service.** School bus services shall be provided for student field trips and other extra-curricular activities, subject to the availability of school buses.

**14.02 Fees.** Schools are authorized to charge students a fee to meet the actual cost of transportation for field trips and extra-curricular activities (fees may not be charged for co-curricular trips or trips which are required to receive class credit) which shall be calculated as follows:

Cost of transportation (including handicapped student transportation costs) by number of participating students = Student Transportation Fee (may be rounded to nearest \$.25).

**14.03 Students Not Subject to Fees.** Any student who has been determined eligible for free or reduced lunch may not be required to pay transportation fees and shall be provided with free transportation to and from field trips and extra-curricular activities. Care shall be taken to avoid the stigmatization of students or parents in connection with the provision of free transportation.

**14.04 School Cost.** Schools shall be required to pay from general school funds that portion of the total cost of transportation attributed to participating students who have been determined eligible for free or reduced lunch. Schools are encouraged to seek contributions for such costs from parent or booster organizations or business partners.

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