

KANAWHA COUNTY BOARD OF EDUCATION POLICY
Series: C10 - School Year Calendar and Recovery of Lost Time

36.01 General. Schools may be closed individually or collectively if opening the school, in the judgement of the Superintendent, would create a hazard. In the event Kanawha County Schools are closed or the starting time for Kanawha County Schools is delayed or Kanawha County Schools are dismissed early on account of the prevalence of contagious disease, conditions of weather or other calamitous cause over which Kanawha County Schools has no control, the Superintendent of Schools shall make an adjustment of school day schedules and/or the conversion of available non-instructional days to instructional days, calculated to recover the lost instructional time, if bank time minutes have been exhausted. Such adjustments shall be reported to the Board at the first Board meeting of each month for the recovery of time lost in the preceding month. During inclement weather, all employees will follow the Kanawha County Inclement Weather code designated for that day.

36.02 Making up lost time. Each school has a certain amount of time added on to their instructional day, which is considered banked time that accrues should there be a need to recover lost time. The banked time will be used first to make up lost instructional time in order to achieve 180 separate days of instruction. Outside School Environment (OSE) Days and/or other non-instructional days within the 200-day calendar will be used after all banked time is used to make up lost instructional time in order to achieve 180 separate days of instruction. If all OSE days and other non-instructional days are used to make up missed instructional time, out-of-calendar days, up to and including, June 30, will be available to make up the any remaining lost instructional time

36.03 Balanced (Year-Round) Calendar – The above procedures will also be applied to schools following the Balanced (Year-Round) Calendar with the exception of using out-of-calendar days after the last day of school for 200-day employees as make up days. School cannot be in session beyond the 48-week window and therefore, lost instructional time is to be made up using banked time, OSE days and/or other noninstructional days within the 200-day calendar. Whether or not all banked time and OSE days and other non-instructional days are used to make up missed instructional time, out-of-calendar days may be used to make up the any remaining lost instructional time as determined by the Superintendent of Schools.

36.05 Alternative Work Schedules – On days where unusual conditions prevail to close the schools, the Superintendent may provide alternate schedules for professional and service employees. If the conditions are such that returning to school has no known time or is indefinite, alternate work schedules must be decided with Board approval.

Reference: West Virginia Code 18-5-45; 18A-5-2

Issued: 8.14.2014

Revised: 8.03.2021