

May 13, 2021

The Board of Education of the County of Kanawha met in Regular Session on Thursday, May 13, 2021 at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Becky J. Jordon at 6:00 p.m.

**PRESENT**

Becky J. Jordon, President  
Tracy White, President Pro Tem  
Ric Cavender  
Jim J. Crawford, Sr.  
Ryan White  
Thomas E. Williams, Jr., Secretary

Debra J. Lewis, Recording Secretary

**ADMINISTRATIVE STAFF**

Paula Potter, Deputy Superintendent  
Leah Sparks, Executive Director, Technology  
Melanie Meadows, Treasurer, Budget & Finance  
Briana Warner, Communications Director  
Amon Gilliam, Assistant Superintendent, Middle & Alternative Schools  
Elaine Gayton, Director, Staff Development/ESL  
George Aulenbacher, Assistant Superintendent, High Schools, Technical & Adult Education  
Mellow Lee, Assistant Superintendent, Elementary  
Alicia Warden, Health Services  
Ron Pauley, Executive Director, Human Resources  
Briana Warner, Communications Director  
Missy Ruddle, Assistant Superintendent, Curriculum & Instruction  
Megan McCorkle, Assistant Superintendent, Special Education & Student Support Services  
Ryan Bremar, Director, Safety  
Alan Cummings, Director, Purchasing & Supply Management  
Keith Vititoe, Executive Director, Safety & Security

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board President Becky J. Jordon.

## **APPROVAL OF MINUTES**

- A. April 5, 2021 - Special Session
- B. April 15, 2021 - Regular Session
- C. April 20, 2021 - Statutory Session

## **PRESENTATIONS**

### A. Kanawha County Schools Service Personnel of the Year

Dr. Williams-Mr. Gibson has been employed by Kanawha County Schools for 39 years. Mr. Gibson takes pride in his work at Montrose. Both staff, students and visitors all agree that Montrose is exceptionally immaculate throughout and this is due to Mr. Gibson's hard work and dedication. He was nominated for this award by his fellow employees at Montrose. They said the floors are spotless at all times and they have never seen him sit down except to eat. Mr. Gibson, thank you so much for all that you do and the care that you give the school at Montrose which makes it a better place for our students and teachers.

Mark Gibson-I'd like to say thank you to everybody.

### B. Kanawha County Schools Principal of the Year

Dr. Williams-Our next award goes to the Principal of the Year and we got her here under false pretenses. Beth Sturgill has been Principal at Central Elementary and has been employed by Kanawha County Schools for 31 years. She was first hired in 1990 as an elementary teacher. She has been an Assistant Principal at Mary C. Snow West Side Elementary and Principal at Piedmont prior to becoming Principal at Central for the past 5 years. Mrs. Sturgill's colleagues, who nominated her, says she always keeps the best interest of her staff first. She works with us instead of dictating to us. Her love for the students is evident and is also balanced between loving and leading. Her dedication has been above and beyond 100%. She made sure that our families are taken care of during the pandemic. She spends countless hours working to make our school safe but also a fun and welcoming environment. She leaves little notes for the staff on their desks and she checks in daily with each classroom. She deserves to be recognized.

## **PRESENTATIONS (continued)**

Beth Sturgill-I just want to say thank you. I am so honored, I don't deserve this. There are so many wonderful people out there that just work so hard for Kanawha County Schools and I'm surrounded by a wonderful family that's here and such great co-workers. I have had such good leaders through my years that I have worked for. I think about Jane Roberts, Barbara Redman, Karen Wellman and Mellow Lee who taught me so much. You guys make my job so worthwhile and I just want to thank you from the bottom of my heart for everything that you do. God has truly blessed me with such great people and I am so thankful.

## **REPORTS**

- A. Kanawha County Travel Reimbursement for April, 2021 (Enclosure 146)
- B. Monthly Financial Report (Enclosure 147)
- C. Board Reports

Tracy White-A few weeks ago I was invited by Mrs. McCorkle to attend the end of the year leadership for the Office of Exceptional Students as a parent and a Board Member and I must say from a parent's prospective, it's nice to see the changes that are being put in place. There are lots of trainings that are coming up for our general education staff and I just want to applaud her and her team for doing such a great job and thank you for inviting me.

## **PERSONNEL**

- A. Personnel Agenda for May 13, 2021 (Enclosure 148)

Mrs. Tracy White moved: The Board approve the Revised Personnel Agenda as included in Enclosure 148. Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

## **DELEGATIONS**

None

## **NEW BUSINESS**

### **CONSENT**

Mrs. Tracy White moved: The Board approve the following CONSENT Items A-B.  
Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

#### Approval of Bills for April, 2021 (Enclosure 149)

Approval of the payment of bills for the month of April, 2021 in the amounts of \$29,569,634.61 for the Current Expense, Special Revenue and Federal Stimulus Funds; \$507,038.83 for the KCS Public Library Excess Levy Fund; \$2,007,320.18 for the Permanent Improvement Fund; and \$582,364.79 for the Public Library Fund as reflected in Enclosure 149.

#### A. Budget Supplements & Transfers (Enclosure 150)

Approval of budget supplements and transfers as reflected in Enclosure 150.

## **OTHER NEW BUSINESS**

#### A. Ultraviolet Irradiation Trolley (Enclosure 151)

Mrs. Tracy White moved: The Board approve a contract for the purchase of ultraviolet irradiation trolleys in the amount of \$135,335.00 to Liberty Distributors as per Bid #21-132 as shown in Enclosure 151. Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

Dr. Williams-There will be 73 of them. Each school and site will have one. For lack of a better term, they will sterilize the room to make the setting safer for our students.

Mrs. Jordon-This doesn't even come close to the other bid, I don't understand that.  
Alan Cummings-When we write bids we have a specific set of criteria that we use to evaluate any kind of product that's brought in. In this case, the low bid neglected to provide any kind of information to substantiate what they were bidding so we could not actually tell if it was the equivalent to what we specified or not. We gave them multiple opportunities and they did not respond so we deemed them unresponsive. The next lowest bidder was \$135,335.00. That is the product that we specified. We do a lot of business with them now and we haven't had any problems with them. Mr. White-Why are the other ones so much more expensive? Alan Cummings-They are more of a hospital grade and not necessary for our applications, however, these are commercial grade and will clean at 99.9%.

## **OTHER NEW BUSINESS (continued)**

Mr. Cavender-Is this a new process or something we have done before?

Alan Cummings-This is a new cleaning process.

Mr. Crawford-They used these at the State Wrestling Tournament and cleaned the mats immediately before they started wrestling and it was very effective. It's a wise move.

Mr. Cavender-What's the life expectancy of a unit? Ryan Bremar-The bulbs last approximately one year and when we have to replace them they are about \$20 each. It kills staph, MRSA, flu and COVID in 15 minutes. We will be able to use these in locker rooms as well as classrooms. Mrs. Jordon-How is this going to work? Ryan Bremar-We are going to have it live with the nurses. They will control it. They will be trained how to use it. If there is an outbreak in a room we can put it in there and run it. We can use it in the COVID room every day where we quarantine kids. Originally we are going to train the nurses and then they will be able to train the custodians. A school could chose to do certain wings of the school every week. Mr. White-So we are utilizing the ESSERF Funds for this? Dr. Williams-Yes, the second one. Mr. White-When will we get the 3<sup>rd</sup> one? Dr. Williams-There is a meeting on Monday with all the Treasurers and the State Department to discuss the application and hopefully they will release the application next week and we can fill it out and submit it.

Mr. Cavender-Where did we get the recommendation for this? Ryan Bremar-I was looking into things that we could do to help protect us.

### **B. Maintenance Department Executive Director**

Dr. Williams-As you all are aware, we have advertised this position twice now and Mr. Hollandsworth, as you can see has agreed to delay his retirement until we can find a replacement, which we hope to be doing soon.

Mrs. White-I move that we go into Executive Session after the conclusion of the new business to discuss the retirement of Mr. Hollandsworth and the potential employment of someone else to fill this position. Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

### **C. Lease, Sale and Purchase of Kanawha County Board of Education Property**

Dr. Williams We have a potential lease, sale and purchase of Kanawha County Board of Education property that the Board has, however since it's in negotiations I think we need to discuss that privately.

## **EXECUTIVE SESSION**

Mrs. Tracy White moved: That we go into Executive Session to discuss matters involving the acquisition and sale of Kanawha County Board of Education property. Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

The Regular Session of the Board was recessed and the Executive Session convened at 6:20 p.m.

## **RECONVENE REGULAR SESSION**

Mrs. Tracy White moved: The Board reconvene the Regular Session of the Board. Motion was seconded by Mr. Jim J. Crawford and unanimously carried. The Regular Session was reconvened at 6:43 p.m.

## **QUESTIONS/ANSWERS**

None

## **ESTABLISHMENT OF MEETING DATES**

- A. Thursday, May 13, 2021, 6:00 p.m.-Regular Session
- B. Tuesday, May 18, 2021, 12:00 Noon-Statutory Session (Approval of the Proposed Budget)
- C. Monday, June 7, 2021, 4:00 p.m.-Special Session
- D. Thursday, June 17, 2021, 6:00 p.m.-Regular Session
- E. Tuesday, July 6, 2021, 4:00 p.m.-Special Session
- F. Thursday, July 15, 2021, 6:00 pm.-Regular Session

NOTE: The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

**ADJOURNMENT**

Mrs. Tracy White moved: That the Regular Session of the Board be adjourned. Motion was seconded by Mr. Jim J. Crawford and unanimously carried. The Regular Session was declared adjourned by Board President Becky J. Jordon at 6:44 p.m.

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President

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Secretary

djl

5/24/2021