

May 3, 2021

The Board of Education of the County of Kanawha met in Special Session on Monday, May 3, 2021 at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Becky J. Jordon at 4:00 p.m.

**PRESENT**

Becky J. Jordon, President  
Tracy White, President Pro Tem  
Ric Cavender  
Jim J. Crawford, Sr.  
Ryan White  
Thomas E. Williams, Secretary

Debra J. Lewis, Recording Secretary

**ADMINISTRATIVE STAFF**

Paula Potter, Deputy Superintendent  
Mellow Lee, Assistant Superintendent, Elementary  
Amon Gilliam, Assistant Superintendent, Middle & Alternative Schools  
George Aulenbacher, Assistant Superintendent, High Schools, Technical & Adult Education  
Missy Ruddle, Assistant Superintendent, Curriculum & Instruction  
Megan McCorkle, Assistant Superintendent, Special Education & Student Support Services  
Leah Sparks, Executive Director, Technology  
Ron Pauley, Executive Director, Human Resources  
Lindsey McIntosh, General Counsel  
Alicia Warden, Health Services

## **PERSONNEL**

### A. Personnel Agenda for May 3, 2021 (Enclosure 112)

Mrs. Tracy White moved: The Board approve the revised personnel agenda as included in Enclosure 112. Motion was seconded by Mr. Jim J. Crawford and unanimously carried.

## **FIRST READING**

### A. Community Activities Contests Policy (REPEAL) (Enclosure 113)

Lindsey McIntosh-We are revising in an attempt to make sure they are readable by people with disabilities. The policies before had a header on them and that header isn't readable so we have been working with OCR to make sure that everybody can have accessibility to all of our policies. In doing that reformatting we also discovered that some of our policies were out of date and that occurred in the C Series and that's why we are starting in the C Series because that was one of the policies that OCR spot-checked with us to tell us that our header wasn't readable. I'm starting in the C Series but you will start to see all of the policies getting reformatted on the website. Some of the things that we were doing previously that we are going to recommend be repealed or changed in these policies are that we are not going to regurgitate law. If there's a law on this issue we don't necessarily need to have a policy unless the law requires that there be a policy. Strikethroughs doesn't mean we are going to do the opposite of what is struck through. That could mean it's already stated somewhere else in the policy or it doesn't need to be stated in this policy. It doesn't mean that this thing no longer applies.

The first policy that we are going to look at is C02 Community Activities and Contests that is recommended to be repealed. It's no longer applicable. We do recognize students for more than just the stuff that they do in the classroom. There are some community things that they may do outside of the classroom that we acknowledge.

### B. Money Raising Policy (Enclosure 114)

Lindsey McIntosh-This policy needed updated to remove language about selling clothes in the community to fundraise. The strikethrough here is not selling articles of clothing in the community because we do have schools that do sell clothes in the community, I think that was in there previously to say they are not going to go door to door and sell them in the community which is prohibited by this policy.

## **FIRST READING (continued)**

Mrs. Jordon-You are talking about school apparel? Lindsey McIntosh-Yes. Mrs. Jordon-They just usually sell it on school property correct? Lindsey McIntosh-We do get money occasionally from things that are sold with our permission like at Fruth and other places.

Mr. White-Why can't we get rid of the school spirit builders and pep club material and say the school can sell items that are appropriate and approved by the school administration so we aren't forcing them to fit it in the definition of school spirit builders and pep club items? Lindsey McIntosh-It could just say school organizations may sell items that are appropriate and approved by the school administration and advisor. Just as a point of figuring out what to do from here if we edit this, does it need to go to another First Reading or can I make this change and me put it on the website for public comment as we have changed it? Mrs. Jordon-Yes, we are all to make our changes now with you.

### C. School Pictures Policy (REPEAL) (Enclosure 115)

Lindsey McIntosh-This is for repeal. A lot of the language is outdated. It's not something that we need to have a policy on. Also for clarification, we met as a group with the Assistant Superintendents along with myself and Dr. Williams and went over all of this as well so it's just not me saying this. I'm just the speaker of the group.

### D. Solicitations Policy (Enclosure 116)

Lindsey McIntosh-This policy used to just consist of the struck through language at the top as well as some non-removed language on the second page. We encounter a lot of solicitations. Schools shouldn't be used as selling points. This policy is just to update our current practice. Mr. White-What would be considered something that can be solicited? Mr. Cavender-Signs at the baseball field. Lindsey McIntosh-Yes, because we've said if a team wants to have a fundraiser and they have asked everybody that wants to give them money to give them money. They are not soliciting to us, we are taking their money and thanking them maybe with a sign around the football field.

### E. Senior High School Money Raising Activities (REPEAL) (Enclosure 117)

Lindsey McIntosh-This is being recommended for repeal. It has outdated language. It's a school's choice as to how many activities they have. This is just not something that we feel needs to be in a policy anymore. We feel our Principals and Administrators can handle this on their own.

## **FIRST READING (continued)**

### F. Bomb Threats (Enclosure 118)

Lindsey McIntosh-Bomb threats had two policies C08 and C09A. I have combined them into one policy. We don't need separate policies. I worked with Mr. Vititoe on this. Dr. Williams-If you'll notice a lot of these are August of 1975 and that was the year after the textbook controversy. That's when a lot of these came into be.

### G. School Maintenance Policy (Enclosure 119)

Lindsey McIntosh-This used to be called a school maintenance standards policy. The idea of this policy has shifted to general school maintenance. A lot of the language in here that is struck through is stuff that can be assessed elsewhere or common sense stuff that principals know to do. A custodian isn't going to read this policy and be like what am I supposed to do, they have that elsewhere.

### H. School Attendance-Student Census Policy (REPEAL) Enclosure 120)

Lindsey McIntosh-This policy is being recommended for repeal. It is nearly word for word the statute and we don't need to regurgitate it in policy.

### I. Staff-Faculty Meetings Policy (REPEAL) (Enclosure 121)

Lindsey McIntosh-This policy is being recommended for repeal. There is a note on this that this policy has been superseded by WV Code §18A-5A-5 but for whatever reason we just didn't repeal the policy.

### J. Food Service Programs-Breakfast and Lunch (REPEAL) (Enclosure 122)

Lindsey McIntosh-This policy is being recommended for repeal because C57 which we will get into, covers all of this information already. It's found in our food program policy as well as our wellness policy.

### K. Food Service Program-Recommended Snacks for Elementary Schools (REPEAL) (Enclosure 123)

Lindsey McIntosh-The same applies for C15.

## **FIRST READING (continued)**

### L. School Safety-Fire Drills and Regulations Policy (REPEAL) (Enclosure 124)

Lindsey McIntosh-We have two fire drill policies. One that says you need to do the fire drills and then one that lays out the procedure. We've combined that into one policy. C20 would be repealed and would go into a regulation of C21A.

### M. School Safety-Fire Drills and Regulations Policy (Enclosure 125)

Lindsey McIntosh-The same applies for this policy. It was combined.

### N. Supplies-Textbooks Policy (REPEAL) (Enclosure 126)

Lindsey McIntosh-This policy is being recommended for repeal. This is already in an I Series Policy which we are also reviewing. This text is in an I Policy.

### O. Use of Facilities-Vehicles and Livestock Policy (REPEAL) (Enclosure 127)

Lindsey McIntosh-This is being recommended for repeal. I have had to use this vehicles and livestock policy before, however it can be found in other policies.

### P. Athletics-Good Sportsmanship Policy (Enclosure 128)

Lindsey McIntosh-The new language is underlined. A lot of this that is struck through is taking out some of the subjective language in there making it more objective. The WVSSAC handbook covers a lot of this sportsmanship conduct. What this policy actually does and why it's not being recommended for repeal, even though it's covered in their handbook, is that it allows us to discipline for unsportsmanlike conduct.

### Q. Athletics-Night Football Games Policy (REPEAL) (Enclosure 129)

Lindsey McIntosh-This is no longer in the WVSSAC handbook. We have night football games. There doesn't need to be a policy on it.

### R. Intramural Athletics Policy (REPEAL) (Enclosure 130)

Lindsey McIntosh-This policy is no longer necessary. It has outdated language, it was written in 1975. It doesn't mean we won't allow it, we just don't need a policy on it.

## **FIRST READING (continued)**

S. Records to be kept by School Personnel Policy (REPEAL) (Enclosure 131)

Lindsey McIntosh-This policy quotes the law almost word for word and is therefore not necessary.

T. Register of Attendance (REPEAL) (Enclosure 132)

Lindsey McIntosh-This language is already in J19.

U. Summer Band Instruction Policy (REPEAL) (Enclosure 133)

Lindsey McIntosh-The WVSSAC regulates band. This is an unnecessary policy and regulated by the WVSSAC. The school can decide how a band practices in accordance with WVSSAC guidelines.

V. Transcripts of Credit Policy (REPEAL) (Enclosure 134)

Lindsey McIntosh-Transcripts are provided free now.

W. Selection of Vendors for Photography, etc. Policy (REPEAL) (Enclosure 135)

Lindsey McIntosh-This policy is outdated. A lot of the same vendors are selected every year.

X. Duties and Responsibilities of Teachers Policy (REPEAL) (Enclosure 136)

Lindsey McIntosh-This policy is nearly word for word the statute.

Y. School Sponsored Activities on Sunday Policy (REPEAL) (Enclosure 137)

Lindsey McIntosh-This is an unnecessary policy and regulated by the WVSSAC.

Z. Teacher Responsibility for Extracurricular Activities Policy (REPEAL) (Enclosure 138)

Lindsey McIntosh-This policy is nearly word for word the statute.

## **FIRST READING (continued)**

### AA. Visitation of Schools Policy (Enclosure 139)

Lindsey McIntosh-This policy needs to be heavily edited to reflect current practice. Everything else procedurally remains the same.

### BB. Closed Campus Policy (Enclosure 140)

Lindsey McIntosh-We still maintain that the schools should be for the most part closed campus, especially elementary and middle schools. As far as high schools, we have some that leave for college classes, CTE classes and lunch for some. This allows that to continue to happen. It is the same that we have been practicing for many years.

### CC. Child Nutrition-Billing and Collection Procedures Policy (Enclosure 141)

Lindsey McIntosh-This policy was written in 2002 and that was before we provided free breakfast and lunch to all students in Kanawha County. While that is still in effect we will not be billing the same way.

### DD. Volunteers in the Schools Policy (Enclosure 142)

A lot of the strikethrough language is due to the added language in the definitions.

Mrs. Jordon-Do we do a background investigation on every volunteer? Lindsey McIntosh-Yes we do. Ron Pauley-If you are being left alone with a student you would be required to do a background check, but if you are under the direction of a professional, like a parent reader, you wouldn't be required to do one. Lindsey McIntosh-Volunteers does not apply to parents or legal guardians, unless there is a sex offender issue.

Mr. White-If a grandparent wanted to come in and read to the kids, would they have to have a background check? Lindsey McIntosh-No, they are not being left alone with a student. Mr. White-According to this policy a volunteer will always be supervised by professional educators. Lindsey McIntosh-We can review this one. This has been in effect for a long time. We are going to meet with principals when we get them all finalized and this is one that we will flag that needs to be done. We will pull that and continue to edit that and bring it back to you for First Reading when we do more of the C Policies.

## **FIRST READING (continued)**

EE. Kanawha County Schools Wellness Policy (Enclosure 143)

Pretty much everything that was struck through was just moved. This policy needs to be edited for readability.

FF. Animals on School Property Policy (Enclosure 144)

This policy needs to be lightly edited to address therapy dogs and emotional support animals better. Mr. White-I think each individual principal should come up with their own policy on animals. Dr. Williams-We had an incident several years ago where a principal would bring his dog to school and it bit a child and he lost his job basically for that so I think that's why originally the policy was developed. I think our liability would be very strong if we allowed that. Take the dog through the proper training and get the certification and we are good. Lindsey McIntosh-We also have students with allergies. I would recommend that we keep the policy.

## **DELEGATIONS**

None

## **QUESTIONS/ANSWERS**

Mrs. White-I had a parent that was upset because we allowed students who were playing in state tournaments to switch to eLearning for fear of being quarantined. Dr. Williams-No we did not. There was one school that I heard about and we called the parents and they were given a choice to go eLearning but it had to be for the rest of the year. They couldn't do it just so their kids could play in a tournament.

Mr. White-Are we allowing people to switch back to eLearning? Dr. Williams-This particular school had allowed it but as a whole no we are not. Mr. White-Are we offering eLearning next year? Dr. Williams-No, unless at the last minute something is thrown our way. It will be in person or virtual.

Mrs. Jordon-When will you inform parents about the deadline for Virtual? Dr. Williams-I can talk to Dr. Harper about that, but I know the schools have been notified and they are contacting them to see if they are staying in Virtual next year. We are limiting virtual to 750 students next year. Not every child can be successful in Virtual. Mr. White-How many do we have now? Dr. Williams-We are probably at 1,100-1,200.



**QUESTIONS/ANSWERS (continued)**

Dr. Williams-We had two students from Kanawha County Schools qualify for the WVU Foundation Scholarship which is a \$90,000 scholarship. There are only 5 chosen in the State. One was from Herbert Hoover and the other one was from South Charleston High. Congratulations to those two young ladies.

**ESTABLISHMENT OF MEETING DATES**

- A. Monday, May 3, 2021, 4:00 p.m.-Special Session
- B. Thursday, May 13, 2021, 6:00 p.m.-Regular Session
- C. Tuesday, May 18, 2021, 12:00 Noon-Statutory Session (Approval of the Proposed Budget)
- D. Monday, June 7, 2021, 4:00 p.m.-Special Session
- E. Thursday, June 17, 2021, 6:00 p.m.-Regular Session
- F. Tuesday, July 6, 2021, 4:00 p.m.-Special Session
- G. Thursday, July 15, 2021, 6:00 p.m.-Regular Session

NOTE: The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

**ADJOURNMENT**

Mrs. Tracy White moved: That the Special Session of the Board be adjourned. Motion was seconded by Mr. Jim J. Crawford and unanimously carried. The Special Session was declared adjourned by Board President Becky J. Jordon at 4:55 p.m.

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President

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Secretary

djl  
5/14/2021