

KANAWHA COUNTY BOARD OF EDUCATION POLICY
Series: C09A - Bomb Threats

The Board of Education has adopted the following policy with respect to the handling of bomb threats:

8.1 Policy

Principals cannot ignore bomb threats in the schools on the assumption that they are mere pranks. Any bomb threat must be regarded as a possible danger to lives and safety of all persons in a school building and must immediately be reported to 911, Director of Safety and Security and the Superintendent.

In addition to reporting all bomb threats to the above individuals, the following procedure shall be followed in response to every bomb threat, although each school must formulate its own specific plan, all plans should include the following provisions:

8.2 Procedure.

1. Efforts must be made to determine whether the called threat came from a male, a woman, or a child.
2. The person taking the call must notify the principal, or the person in charge of the building that day, at once.
3. The principal, or person in charge, shall immediately notify the police and Executive Director for Safety and Security to access how the threat should be evaluated.
4. If it is decided to send the children home, care must be exercised to eliminate any hazards to them. Students who walk should have patrol protection and transported pupils must board the proper bus.
5. The principal will submit to the Central Office a written report in duplicate of any bomb threat incident. Included should be all essential facts, such as time, procedures followed, et cetera.

8.3 Punishment. Principals shall discipline any student who participated in or was connected with the making of any bomb threat in accordance with the District's Student Code of Conduct or Student Behavior Policy.

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