

KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION

School Counselor in Sexual Harassment Cases

Series: J35A

Reference:

Issued: 10.02.2000

Revised:

Revision Number:

35A.01 Guideline for Counselor in Sexual Harassment Cases

The following provisions should be followed by a School Counselor assigned to assist a student who alleges sexual harassment by an adult in the Kanawha County School System.

a. The Lead Counselor for the Kanawha County School system will assemble a group of school counselors willing to perform the obligations set forth herein. That group will contain a variety of counselors from various schools, age-range experience both elementary and secondary.

b. After a complaint of sexual harassment of a student by an employee of the Kanawha County School system has been received pursuant to Administrative Regulation J12, the Superintendent of Schools with consultation with the Lead Counselor of the district shall assign to a student a school counselor with age appropriate experience to the student in question. The school counselor will not be from the school of the student victim and will be knowledgeable with regard to the effects and impact of sexual harassment on students.

c. The school counselor will serve as an intermediary/point of contact between the school system and the student and his/her parent or guardian.

d. The school counselor assigned will be present for any interview of the student by the Board investigator unless his/her presence is declined by the parent or guardian of the student, or the student if the student is over the age of eighteen (18) years.

e. The school counselor shall also suggest accommodations, if any, which may be necessary to remedy the impact of the sexual harassment or abuse on behalf of the student to the investigator, Title IX Coordinator, Title IX team and/or Superintendent, including scheduling changes or counseling.

f. The school counselor will direct the student to appropriate services if he/she is not capable of providing the necessary services.

g. The school counselor will ensure that the student and his/her parents or guardian are provided the policies and procedures of the school system

KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION

School Counselor in Sexual Harassment Cases

Series: J35A

Reference:

Issued: 10.02.2000

Revised:

Revision Number:

related to Title IX investigations, disciplinary procedures, and the West Virginia Human Rights Act.

h. The school counselor will be present for any disciplinary hearing in which the student testifies or if the student should give a sworn affidavit, unless his/her presence is declined by the student's parents or guardian, or the student if the student, is over the age of eighteen (18) years.