

## **KANAWHA COUNTY BOARD OF EDUCATION POLICY**

### **Pupil Transfers; Out-of-County**

**Series: J03**

**Reference: W.Va. Code §§18-5-16, 18-5-16a, 18-5-16b**

**Issued: 08.15.1975**

**Revised: 07.18.1985; 12.07.1994; 05.20.2004**

**Revision Number: 3**

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**3.01 Discretionary Transfers.** In all cases where discretion has been vested in boards of education to approve or disapprove requests on behalf of pupils who reside in school districts other than Kanawha County, to transfer to schools in Kanawha County, the Superintendent shall not recommend the approval of such request if:

- (a) The request, if approved, would require the addition of staff;
- (b) The request, if approved, would require the addition of classroom space;
- (c) The request, if approved, would require the provision of services that are unavailable at the school where the transfer is sought; or,
- (d) The Superintendent determines that the student is guilty of either serious or repeated violations of the student code of conduct.

**3.02 Requests For Transfer.** All requests made on behalf of students that they be permitted to transfer to schools within Kanawha County, that are subject to approval by the Board, must be submitted in writing to the Office of the Assistant Superintendent for the appropriate grade level. All pupil transfer requests must be renewed on an annual basis. Pupil transfer renewal requests must be submitted not less than 30 days prior to the commencement of each subsequent school year.

**3.03 Athletic Participation 6-12.** Any student who transfers to Kanawha County Schools from another county or state, without actually residing within the attendance area of the school in which the student is enrolled, will not be eligible for athletic competition for 365 days following the date of transfer; provided however, a student who transfers prior to enrolling in his or her home high school shall not be ineligible to participate in athletics at the high school to which the student transfers.