

# KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION

## Home/Hospital Instruction

Series: I30A

Reference:

Issued: 12.19.1994

Revised: 05.17.2012

Revision Number: 1

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**30.01 General.** The purpose of this administrative regulation is to establish procedures that are calculated to provide quality and continuity of instruction to students who are eligible for home/hospital instruction.

**30.02 Administration.** The Office of Exceptional Students shall be responsible for assignment of qualified teachers to provide home/hospital instruction to eligible students.

**30.03 Assignment Procedure.** a. Students, who due to injury or for any other reason as certified in writing by a licensed physician or other licensed health care provider, are temporarily confined to home or hospital for a period that has lasted or will last more than three consecutive weeks shall receive home/hospital services. The written statement must include

A. the specific reasons the student must remain at home or in the hospital; and

B. the criteria or conditions under which the student can return to school, and the expected date of such return.

b. A written statement by a licensed physician or other licensed health care provider must be resubmitted every six months if a student's temporary home/hospital instruction is prolonged.

c. Kanawha County Schools may require that the parent/guardian obtain an opinion from a second health care provider at the expense of KCS.

d. Home/hospital services must be designed to provide the student adequate opportunity to continue learning toward mastery of grade level content standards and objectives. The schedule for home/hospital services must include adequate instructional time and be provided at a location when a responsible adult in addition to the teacher is present.

e. Home/hospital teachers are responsible for facilitating instruction on the core courses' content standards and objectives as guided by the student's classroom teacher(s); consequently, the home/hospital teacher must be in regular contact with the classroom teacher(s) to

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A. secure and understand units/lessons, instructional plans and instructional materials, and

B. establish procedures for the collection and return of student work to the classroom teacher(s) for assessment. The student's home school shall be responsible for providing the student's progress reports/report cards in the same manner as provided to other students.

f. Home/hospital services, provided for an exceptional student who is unable to attend school temporarily because of an injury, illness or health condition requires a change in the student's placement to Out-of-School Environment (hereinafter OSE) as defined by W. Va. 125CSR16, WVBE Policy 2419, Regulations for the Education of Exceptional Students (hereinafter Policy 2419), Section 5.1.5.g.E. The change of placement to OSE must be addressed by the student's IEP team and implemented in accordance with the requirements of Policy 2419.

### **30.04 Home-Based Programs for Disruptive Students.** – Kanawha

County Schools may provide home-based programs for students expelled under the Productive and Safe Schools Act (W.Va. Code 18A-5-1a) or for disruptive students pursuant to the provisions of West Virginia Board of Education Policy 2418, as determined by KCS Student Assistance Team.

**30.05 Other Provisions related to Home-Bound Students.** The principal or his or her designee will ensure that all students, who are receiving Homebound Instruction, are provided with appropriate notices regarding school pictures, ( including individual and group pictures), school trips, the yearbook, and information concerning senior graduation events in a timely manner. The school may require a statement from the student's health care provider prior to permitting the student to participate in these activities. If the student is being provided homebound instruction for disciplinary reasons, the school may limit the student's ability to participate in these activities.

**30.06 Contract.** Each teacher who provides home/hospital instruction shall first enter into a written contract with the board. Such contracts shall include continuation of instruction clause that will require that home/hospital instruction be continued for the duration of the disability not to extend beyond the then current school year.