

KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION

Custodial Staffing Formula

Series: G21A

Reference:

Issued: 06.18.1987

Revised: 12.18.1994

Revision Number: 3

21.01 Formula. Custodial staffing for all schools shall be determined by the following formula: (total square feet of building) divided by (20,000) equals (total full time custodians assigned to building). In calculating the total custodians assigned to a building the quotient of foregoing formula shall be rounded off to the next .5. **Example: 55,000 square feet divided by 20,000 equals 2.75. Under this example the building in question would be allowed 3.0 custodians.**

Exceptions:

21.01.1 All schools will be staffed with at least 1.5 custodians regardless of building square footage.

21.01.2 Shop and garage areas in adult and vocational centers will not be included in the calculation of building square footage.

21.01.3 Non-school facilities shall be calculated by dividing the total square footage of a building by 19,000.