

# KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION

## Waiver of County Board of Education Policy

Series: B04A

Reference: W.Va. Code §18-5a-3

Issued: 11.13.1991

Revised:

Revision Number:

---

- 4.01 **Scope of Regulation.** The purpose of this regulation is to establish a formal procedure for the consideration of requests that any requirements of Kanawha County Board of Education Policy be waived. The procedure established by this regulation shall be observed by local school improvement councils and may be observed by other parties who seek a waiver of Kanawha County Board policies.
- 4.02 **Written Request.** Any request for a waiver of any requirement of Kanawha County Board of Education Policy be waived must be made on a form published by the Superintendent. See Appendix A. In order to be considered at the next scheduled regular meeting of the Kanawha County Board of Education, a request for a wavier must be received in the office of the Superintendent no later than 14 calendar days prior to such regular meeting of the Kanawha County Board of Education.  
**NOTE: Local school improvement councils may be required to complete additional forms or prepare additional written materials in connection with waivers sought at the state level.**
- 4.03 **Agenda Items.** Upon receipt of a written request for a wavier of any requirement of Kanawha County Board of Education Policy, the Superintendent shall promptly forward such request and any accompanying materials to the members of the Kanawha County Board of Education. The Superintendent, in cooperation with the President of the Kanawha County Board of Education, shall cause such request for waivers to appear as an agenda item at the next appropriate regular meeting of the Kanawha County Board of Education.

**KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION**  
**Waiver of County Board of Education Policy**  
**Series: B04A**  
**Reference: W.Va. Code §18-5a-3**  
**Issued: 11.13.1991**  
**Revised:**  
**Revision Number:**

---

---

**APPENDIX A**

**REQUEST FOR WAIVER OF THE  
REQUIREMENTS OF KANAWHA COUNTY BOARD OF EDUCATION  
POLICY**

Date of Receipt in Superintendent's Office:

\_\_\_\_\_

Name of Party Seeking Waiver: \_\_\_\_\_

\_\_\_\_\_

Relevant Kanawha County Board Policy or Policies:

\_\_\_\_\_

\_\_\_\_\_

Date of Commencement and Duration of Proposed Waiver:

\_\_\_\_\_

Objective or Objectives to be Accomplished by Waiver:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of Alternative Proposal: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe Relationship of the Alternative Proposal to the School Improvement Plan (if applicable): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe Reallocation of Savings From the Alternative Proposal (if applicable): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**KANAWHA COUNTY SCHOOLS ADMINISTRATIVE REGULATION**

**Waiver of County Board of Education Policy**

**Series: B04A**

**Reference: W.Va. Code §18-5a-3**

**Issued: 11.13.1991**

**Revised:**

**Revision Number:**

---

---

**To be completed by Local School Improvement Council**

Date vote taken upon alternative proposal:

\_\_\_\_\_

Result of vote: For \_\_\_\_\_ Against \_\_\_\_\_

Would employees be effected by the proposed alternative? Yes \_\_\_\_\_ No

\_\_\_\_\_

Date of affected employee vote (if applicable):

\_\_\_\_\_

Result of vote: For \_\_\_\_\_ Against \_\_\_\_\_