

August 6, 2018

The Board of Education of the County of Kanawha met in Special Session on Monday, August 6, 2018, at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Ryan White at 4:00 p.m.

**PRESENT**

Ryan White, President  
Ric Cavender, President Pro Tem  
Jim J. Crawford  
Becky J. Jordon  
Tracy White  
Ronald E. Duerring, Secretary

Debra J. Lewis, Recording Secretary

**ADMINISTRATIVE STAFF**

Tom Williams, Deputy Superintendent  
Melissa Ruddle, Assistant Superintendent, Curriculum & Instruction  
Mark Milam, Assistant Superintendent, Secondary & Career-Technical Education  
Paula Potter, Assistant Superintendent, Middle & Alternative Schools  
Kate Porter, Asst. Superintendent, Special Education & Student Support Services  
James W. Withrow, General Counsel  
Carol Hamric, Executive Director, Human Resources  
Leah Sparks, Executive Director, Technology  
Brianna Warner, Communications Director

## **PERSONNEL**

### A. Personnel Agenda for August 6, 2018 (Enclosure 12)

Mr. Ric Cavender moved: The Board approve the Revised Personnel Agenda as included in Enclosure 12. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

## **NEW BUSINESS**

### A. Out of State Travel Requests (Enclosure 13)

Mr. Ric Cavender moved: The Board approve the Out of State Travel Requests as included in Enclosure 13. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

### B. Kanawha County Public Library Board of Directors

Mr. Ric Cavender moved: The Board approve Mr. James Withrow for a six year term as a Director of the Kanawha County Public Library, with such six year term to end June 30, 2024. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

### C. Reduction in Force Policy (Enclosure 14)

Mr. Ric Cavender moved: The Board consider the revisions to Kanawha County Board of Education Policy Series G51 "Reduction in Force" without publication and comment, since the proposed revisions are technical in nature and are designed to conform to West Virginia law. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

### D. Student Attendance Policy (Enclosure 15)

Mr. Ric Cavender moved: The Board consider the revisions to Kanawha County Board of Education Policy Series J19 "Attendance" without the requirement of publication and public comment since the proposed revisions are being made to conform to the requirements of the West Virginia Board of Education Policy. Motion was seconded by Mrs. Becky J. Jordon.

## **NEW BUSINESS (continued)**

Jim Withrow-I don't think you voted on the actual motion on the previous item for the Reduction in Force Policy.

Mr. Cavender then withdrew his motion on Item D in order for them to vote on the Reduction in Force Policy motion that was overlooked.

### **C. Reduction in Force Policy (Enclosure 14)**

Mr. Ric Cavender moved: The Board approve the revisions to Kanawha County Board of Education Policy Series G51 "Reduction in Force" as shown in Enclosure 14. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

### **D. Student Attendance Policy (Enclosure 15)**

Mr. Ric Cavender moved: The Board consider the revisions to Kanawha County Board of Education Policy Series J19 "Attendance" without the requirement of publication and public comment since the proposed revisions are being made to conform to the requirements of the West Virginia Board of Education Policy. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

Mr. Ric Cavender moved: The Board consider the revisions to Kanawha County Board of Education Policy Series J19 "Attendance" as shown Enclosure 15. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

## **FIRST READING**

### **A. Acceptable Use Policy (Enclosure 16)**

Leah Sparks-This is something that is required by the Federal Government as well as the State. The State just recently updated their policy so we updated ours to align with that. We had to change some outdated terminology. Mr. White-What is the main substance of the changes? Leah Sparks-We took out a lot of the technical jargon and put in a little more of the use of technology for teaching and

## **FIRST READING (continued)**

learning. Before there was no personal use of the device at all for teachers. We have given them a little bit of leniency on that. We want them to use them because they will be more likely to use them in the classroom with students. We have outlined what is acceptable and what isn't. Mrs. Jordon-Such As? Leah Sparks-Gambling would not be an acceptable use. Anything that would be viewed as inappropriate based on our current policies. Mr. White-Do any of the Board Members have questions about the policy? We will have this for adoption at the Regular Meeting in September.

## **DELEGATIONS**

None

## **QUESTIONS/ANSWERS**

Mrs. Jordon-Last week when I was at the Head Start Policy Council Meeting they were saying now they have to hire through the new federal guidelines. Will Kanawha County go that way? Carol Hamric-We are implementing it now for Pre K. We are already doing it for employees.

Mrs. White-With the new start times what steps can we take that parents know about the new start times? Can we have the schools call the families? Dr. Duerring-Most are sending out newsletters, some are using the Remind App. They can get it on our website. Mrs. White-Are we for sure they are all sending it out? Dr. Duerring-We can check with the principals in the next day or so. We have our big meeting on Thursday so we will make sure they do that. Mrs. White-Can we have them put it on the school marquees? Dr. Duerring-Yes I can send out a general email and tell them to do that. Mrs. White-I've had a couple parents contact me and say that our 3<sup>rd</sup> Bases are full. Are we prepared to open up more 3<sup>rd</sup> Base slots? Dr. Duerring-That is the first that I have heard of it. I'll look into it.

Mr. White-Did we get started on the mold reduction at Capital? Dr. Duerring-Yes, they started today.

## **SUPERINTENDENT'S PRESENTATION**

### A. Employee Discipline

Mr. Ric Cavender moved: The Board approve the Superintendent's prior suspension, without pay, of David F. Kidd, Jr. and his suspension shall be continued until the charges against him are resolved and a recommendation is made by the Superintendent of Schools. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

Mr. Ric Cavender moved: The Board adopt the findings of the hearing examiner, approve the Superintendent's prior suspension of Jacqueline Lamb and further approve the Superintendent's recommendation for dismissal of Jacqueline Lamb, and Jacqueline Lamb shall be, and she is hereby, terminated from her employment with the Kanawha County Board of Education, effective immediately. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

## **ESTABLISHMENT OF MEETING DATES**

- A. Monday, August 6, 2018, 4:00 p.m.-Special Session
- B. Thursday, August 16, 2018, 6:00 p.m.-Regular Session
- C. Monday, August 27, 2018, 6:00 p.m. LSIC Meeting (GW Area at George Washington High School)
- D. Tuesday, September 4, 2018, 4:00 p.m.-Special Session
- E. Monday, September 10, 2018, 6:00 p.m.-LSIC Meeting (South Charleston Area at South Charleston High School)
- F. Monday, September 17, 2018, 6:00 p.m.-LSIC Meeting (Capital Area/Garnet/Chandler at Capital High School)
- G. Thursday, September 20, 2018, 6:00 p.m.-Regular Session

**ESTABLISHMENT OF MEETING DATES (continued)**

H. Monday, September 24, 2018, 6:00 p.m.-LSIC Meeting (Riverside Area at DuPont Middle School)

NOTE; The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

**ADJOURNMENT**

Mr. Ric Cavender moved: That the Special Session of the Board be adjourned. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried. The Special Session was declared adjourned by Board President Ryan White at 4:18 p.m.

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President

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Secretary

djl

8/13/2018