

February 5, 2018

The Board of Education of the County of Kanawha met in Special Session on Monday, February 5, 2018, at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Jim J. Crawford at 4:00 p.m.

PRESENT

Jim J. Crawford, President
Ryan White, President Pro Tem
Ric Cavender
Becky J. Jordon
Ronald E. Duerring, Secretary

Debra J. Lewis, Recording Secretary

ADMINISTRATIVE STAFF

Tom Williams, Deputy Superintendent
Mark Milam, Assistant Superintendent, Secondary & Career-Technical Education
Bob Calhoun, Assistant Superintendent, Elementary
Melissa Ruddle, Assistant Superintendent, Curriculum & Instruction
James W. Withrow, General Counsel
Carol Hamric, Executive Director, Human Resources
Terry Hollandsworth, Executive Director, Maintenance & Energy Management
Paula Potter, Assistant Superintendent, Middle & Alternative Schools
Briana Warner, Communications Director
Valery Harper, Executive Director, Virtual School
Leah Sparks, Executive Director, Technology
Kate Porter, Asst. Superintendent, Special Education & Student Support Services
Brette Fraley, Executive Director, Transportation
Alan Cummings, Director, Purchasing & Supply Management

AGENDA ADJUSTMENT

Mr. Jim J. Crawford-We will be removing Item C under NEW BUSINESS from the agenda. Also, on Item D, the price of the bus that we intend to purchase needs to be changed to \$122,151.

PERSONNEL

A. Personnel Agenda for February 5, 2018 (Enclosure 77)

Mr. Ryan White moved: The Board approve the Personnel Agenda as included in Enclosure 77. Motion was seconded by Mrs. Becky J. Jordon and carried 4-0.

NEW BUSINESS

A. Out of State Travel Requests (Enclosure 78)

Mr. Ryan White moved: The Board approve the Out of State Travel Requests as contained in Enclosure 78. Motion was seconded by Mrs. Becky J. Jordon and carried 4-0.

B. Procurement Officer/Professional Accountant Job Description (Enclosure 79)

Mr. Ryan White moved: The Board approve the Procurement Officer/Professional Accountant Job Description as included in Enclosure 79. Motion was seconded by Mrs. Becky J. Jordon.

Mr. White-Is this a new position? Alan Cummings-No, we are currently realigning the position with our E-procurement initiative. We have successfully saved the county over half a million dollars to date through this method and we would like to extend the process to informal bidding as well. The individual that we are looking for will have a professional background in this area necessary to facilitate systems growth, conduct training and maintain oversight of the procurement system. Mr. White-So what position is this taking? Alan Cummings-There is a buyer position that is retiring.

The above motion carried 4-0.

NEW BUSINESS (continued)

Mr. White-Also, this is unrelated, but we had requested some procurement policy changes. Where are we on that? Alan Cummings-We are in legal review with that and will get something together to discuss with you at the next Board Meeting.

C. INCHARGE Program (Enclosure 80)

This item was deleted from the agenda.

D. School Bus Purchase (Enclosure 81)

Mr. Ryan White moved: The Board approve the purchase of a school bus in the amount of \$122,151.00 to Matheny Motor Truck Company as per State Contract Bid #SBUS18B as included in Enclosure 81. Motion was seconded by Mrs. Becky J. Jordon and carried 4-0

DELEGATIONS

None

SUPERINTENDENT'S PRESENTATION

A. Employee Discipline

Mr. Ryan White moved: The Board adopt the findings and conclusions of the hearing examiner, approve the Superintendent's prior suspension of John R. Songer and further approve the Superintendent's recommendation for dismissal of John R. Songer, and John R. Songer shall be, and he is hereby, terminated from his employment with the Kanawha County Board of Education, effective immediately. Motion was seconded by Mrs. Becky J. Jordon and carried 4-0.

SUPERINTENDENT'S PRESENTATION (continued)

Mr. Ryan White moved: The Board approve the Superintendent's prior suspension of Toni Harris and further approve the Superintendent's recommendation for suspension of Toni Harris, and Toni Harris shall be, and she is hereby, suspended, without pay from her employment for a period of two working days, which have been determined by the Superintendent. Motion was seconded by Mrs. Becky J. Jordon and carried 4-0.

EXECUTIVE SESSION

Mr. Ric Cavender moved: The Board enter into an Executive Session for the purpose of discussing matters related to the appointment of a public official. Motion was seconded by Mrs. Becky J. Jordon and carried 4-0.

The Special Session of the Board was recessed and the Executive Session convened at 4:07 p.m. by Board President Jim J. Crawford.

RECONVENE REGULAR SESSION

Mr. Ryan White moved: The Board reconvene the Special Session of the Board. Motion was seconded by Mrs. Becky J. Jordon and carried 4-0. The Special Session was reconvened at 4:37 p.m.

QUESTIONS/ANSWERS

None

ESTABLISHMENT OF MEETING DATES

- A. Monday, February 5, 2018, 4:00 p.m.-Special Session
- B. Thursday, February 15, 2018, 6:00 p.m.-Regular Session
- C. Monday, March 5, 2018, 4:00 p.m.-Special Session

ESTABLISHMENT OF MEETING DATES (continued)

- D. Thursday, March 8, 2018, 3:00 p.m. & 3:15 p.m. Budget Workshop-Statutory Session (Presentation of Schedule of Proposed Levy Rates) (Budget Workshop to Follow)

- E. Tuesday, March 13, 2018, 12:00 Noon-Statutory Session (Approval of the Schedule of Proposed Levy Rates)

- F. Thursday, March 15, 2018, 6:00 p.m.-Regular Session

- G. Monday, April 9, 2018, 3:00 p.m.-Special Session (Budget Work Session)

- H. Monday, April 9, 2018, 4:00 p.m.-Special Session

- I. Tuesday, April 17, 2018, 12:00 Noon-Statutory Session (Reconvening of March 13, 2018, Meeting to Enter all Levies)

- J. Thursday, April 19, 2018, 6:00 p.m.-Regular Session

- K. Monday, April 23, 2018, 6:00 p.m.-Statutory Session (Public Hearing on Proposed Budget)

NOTE; The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

ADJOURNMENT

Mr. Ryan White moved: That the Special Session of the Board be adjourned. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried. The Special Session was declared adjourned by Board President Jim J. Crawford at 4:38 p.m.

President

Secretary

djl
2/9/2018