

December 20, 2018

The Board of Education of the County of Kanawha met in Regular Session on Thursday, December 20, 2018, at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Ryan White at 6:00 p.m.

**PRESENT**

Ryan White, President  
Ric Cavender, President Pro Tem  
Jim J. Crawford, Sr.  
Becky J. Jordon  
Tracy White  
Ronald E. Duerring, Secretary

Debra J. Lewis, Recording Secretary

**ADMINISTRATIVE STAFF**

Mark Milam, Assistant Superintendent, Secondary & Career-Technical Education  
Paula Potter, Assistant Superintendent, Middle & Alternative Schools  
Bob Calhoun, Assistant Superintendent, Elementary  
Kate Porter, Assistant Superintendent, Special Education & Student Support Services  
James W. Withrow, General Counsel  
Carol Hamric, Executive Director, Human Resources  
Chuck Smith, Executive Director, Facilities, Planning & Management  
Terry Hollandsworth, Executive Director, Maintenance & Energy Management  
Lisa Wilcox, Treasurer, Budget & Finance  
Briana Warner, Communications Director  
Alan Cummings, Director, Purchasing & Supply Management  
Lindsey McIntosh, General Counsel  
Missy Ruddle, Assistant Superintendent, Curriculum & Instruction  
Leah Sparks, Executive Director  
Elaine Gayton, Director, Staff Development/ESL

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board President Ryan White.

## **APPROVAL OF MINUTES**

- A. November 5, 2018 - Special Session
- B. November 15, 2018 - Regular Session

There being no corrections, deletions or amendments, the minutes stand approved as submitted.

## **REPORTS**

- A. Kanawha County Travel Reimbursement for November, 2018 (Enclosure 61)
- B. Monthly Financial Report (Enclosure 62)
- C. Legal Report

I want to introduce you to Lindsey McIntosh. She has taken the position of General Counsel.

- D. Board Reports

## **PERSONNEL**

- A. Personnel Agenda for December 20, 2018 (Enclosure 63)

Mr. Ric Cavender moved: The Board approve the Revised Personnel Agenda as included in Enclosure 63. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

## **DELEGATIONS**

Mike Reed, SCHS Guidance Counselor-I would like to speak on the starting time in the relationship of being a high school guidance counselor. I think everyone is familiar with the FAFSA. There has been a big change which affects our students and their scholarship opportunities. If a student doesn't fill that out they don't get one penny of financial aid from any school any place. The Federal Government has changed tremendously the FAFSA application process. Previously you couldn't fill the FAFSA out until January 1<sup>st</sup>, now you can fill it out beginning October 1<sup>st</sup>. It is important for us to give them a 7 semester transcript because that is what the colleges base everything on. If we have the late starting time that 7 semester transcript probably won't be printed until February. It has an affect also on our students that are able to graduate early. If we go to the late starting time the Governor Honors Programs are already in effect in June and those are 3 weeks. You have sports the last 3 weeks of June. There are all kinds of camps and if we push that ending time to a later date then the families won't have much time to participate in anything in June.

Dinah Adkins, KCEA-I would like to address calendar issue also. We look at surrounding counties and what is going on in the state. Although the levy passed it will take years to upgrade and replace HVAC systems in our county. As we have discussed, the early August start date contributes to classroom conditions that are not conducive to learning. After a random survey, KCEA has determined that many favor the later August start date. We are asking you to survey your employees before you make a decision on the calendar. Please take into account what your employees want for their students.

## **AGENDA ADJUSTMENT**

Mr. White-We are going to move the Public Hearing on the school calendar up on the agenda.

## **PUBLIC HEARING**

### A. 2019-20 School Calendar Options (Enclosure 71 & 72)

Kimberly Earl-I have 4 children in Kanawha County. I would like to see the earlier calendar. In terms of the weather we have moved to a point in West Virginia where we are hotter earlier than we have been. Our kids aren't outside enjoying the weather in August. The most important thing about the calendar is ending the semester before Christmas break. They need to get their finals over with. That is a critical component. As a parent, I prefer the earlier start date.

## **PUBLIC HEARING (continued)**

Azeem Kahn-I am a student at GW High School and I support the earlier start date because I know from this year compared to last year there is a lot less stress going into Christmas break. Last year because I was done with my finals and I knew what my grades were, I was able to enjoy my break. The AP test is the same date no matter what the school starting date is and it is very helpful to have a couple more weeks in class before we take that test.

Mr. Ric Cavender moved: The Board approve Enclosure 72 Version 2B as the calendar for the 2019-20 school year. Motion was seconded by Mr. Jim J. Crawford.

Elaine Gayton-Version 2B has employees returning on August 6<sup>th</sup> and students returning on August 12<sup>th</sup> with the semester ending before Christmas. Spring Break has been moved to the end of the 3<sup>rd</sup> nine weeks which is March 9-13. However, at Easter there is an Outside School Environment day on Good Friday and a Professional Learning day on Monday so students would have a 4 day weekend. The last day of school is on a Tuesday. Memorial Day is on Monday. There is a whole week at Thanksgiving and 2 weeks at the Christmas holiday.

Mrs. Jordon-I'm going to support this. I know people are concerned about the temperature but I think it is an advantage for the secondary students. Even though we know the State Department doesn't approve it until Spring I think we are 8-10 weeks late getting this done. We need to get next year's done earlier. We can't do this to families.

Mrs. White-I just saw that another county approved theirs for 2 years. Maybe that is something we can look at.

Mrs. Jordon-Let's approve this one now and then have Dr. Gayton bring the one for the next two years back to us in February or something to vote on it.

Mr. Withrow-You will still have to do a public hearing for that.

Mrs. White- I asked for feedback and what I'm hearing is what they want more than anything is consistently. If people know what to plan on I think we wouldn't see all this frustration. With that being said, 3-1 from the responses I got people wanted the 19<sup>th</sup>. Our holiday celebrating is now and it's been nice to celebrate this week without the stress of finals. Once Christmas comes, there's nothing after Christmas. If we go back to the 12<sup>th</sup> they lose another week of summer. We don't know what winter has in store and that could shorten their summer once again. I don't know what the answer is but I am going to vote against this calendar for that reason.

## **PUBLIC HEARING (continued)**

Mrs. White-Last year we said it was important to hear you and to start later and this year we are saying forget what we said last year. Every reason we gave to go late last year we are saying we are not doing that. Once again it's the inconsistency.

Mr. Crawford-In the end we do what's best for students. If we approve this calendar it will be in the best interest of our children.

Mrs. White-Every vote that we do is in the best interest of our children.

Mr. Cavender-I will say that this particular year I have received the most positive feedback and most has been about being conducive to the student. The biggest theme that I have heard is the educational component. I love the 2 year idea. This to me is the best option.

The above motion carried 4-1 with Mrs. White voting "No".

## **NEW BUSINESS**

### **CONSENT**

Mr. Ric Cavender moved: The Board approve the following CONSENT Items A-C. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

#### A. Approval of Bills for November 2018 (Enclosure 64)

Approval of the payment of bills for the month of November 2018 in the amounts of \$24,553,919.59 for the Current Expense Fund and the Special Revenue Fund; \$130,961.28 for the KCS Public Library Excess Levy Fund; \$1,099,924.04 for the Permanent Improvement Fund; \$626,661.55 for the Public Library Fund as reflected in Enclosure 64.

#### B. Budget Supplements & Transfers (Enclosure 65)

Approval of budget supplements and transfers as reflected in Enclosure 65.

#### C. Out of State Travel Requests (Enclosure 66)

Approval of the Out of State Travel Requests as contained in Enclosure 66.

## **OTHER NEW BUSINESS**

### A. Boomtown Bash

Mr. Ric Cavender moved: The Board waive the provisions of Kanawha County Board of Education Policy Series C03 "Money Raising," to permit Nitro High School and other Kanawha County Schools to participate in the 2019 BOOMTOWN Bash Raffle sponsored by the Greater Nitro Youth Foundation. Motion was seconded by Mrs. Becky J. Jordon.

Mr. White-We did this last year. Can we change our policy so we don't have to do this every year? Jim Withrow-We could change the policy to permit schools to engage in gambling activities when all the proper registration and fees and accounting procedures are in place.

Tracy White-There were some questions about some things that were raffled off last year. Jim Withrow-I know they did return some of the items that there were some concern about. If you want us to look at changing the policy we can do that.

The above motion unanimously carried.

### B. School Bus Replacement (Enclosure 68)

Mr. Ric Cavender moved: The Board approve the purchase of two 84 passenger school buses and one 53 passenger special needs bus in the amount of \$338,609.00 to Blue Bird Bus as per State Contract Bid #SBUS18A as shown in Enclosure 68. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

### C. Ben Franklin HVAC and Roof Renovation (Enclosure 69)

Mr. Ric Cavender moved: The Board approve the purchase of Ben Franklin HVAC and Roofing Renovations in the amount of \$7,916,000.00 to the lowest responsible bidder, Dougherty Company, Inc. as per Bid #19-110 as shown in Enclosure 69. Motion was seconded by Mrs. Becky J. Jordon.

## **OTHER NEW BUSINESS (continued)**

Mr. Crawford-Are our people going to be trained on this? Chuck Smith-Yes. On this project we have not only included the standard one year warranty but the alternates have allowed us to increase the standard manufacturer's warranty to 2 years bumper to bumper parts labor and service as well. Alternate 3 also includes extending a warranty and service contract for years 3-5 including everything except labor. On repairs anytime a service call has to occur a representative will go and they will take someone from the KCS Maintenance Department with them to receive on-site training. We've increased the number of hours for training in a school-type setting as well. Mr. Crawford-So all of our HVAC technicians will have training on this unit at Ben Franklin? Chuck Smith-Yes sir.

Mr. White-Does the contract include filters? Chuck Smith-Yes. Mr. White-When will this project start? Chuck Smith-It will probably be mid-February before the actual construction starts and they have 12 months to finish the project.

The above motion unanimously carried.

### **D. WV Division of Highways Lease Renewal (Enclosure 70)**

Mr. Ric Cavender moved: The Board renew the lease agreement dated April 1, 1981, and executed on September 3, 1981, for another annual term effective September 3, 2018 for the property located at the Elkview Bus Garage as shown in Enclosure 70. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

### **E. Resolution for Property Acquisition (Enclosure 73)**

Mr. Ric Cavender moved: The Board approve the Resolution concerning the acquisition of property for the construction of Clendenin Elementary School as shown in Enclosure 73. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

Mr. Withrow-I would like for Nick Barth, who has been working with us on this acquisition, to come up and explain the process and answer any questions you may have.

## **OTHER NEW BUSINESS (continued)**

Nick Barth-Whenever you acquire property it is typical to acquire the whole parcel as opposed to acquiring portions. It's in the best interest of the Kanawha County School Board, as far as dealing with the landowners and FEMA reimbursement, to acquire all 13 parcels.

Mrs. White-Do we have an estimate when we will start breaking ground and they can see progress? Dr. Duerring-You have to go through the environmental assessments first and we are waiting on the approval from FEMA for that. The last estimate we had is March.

Mr. White-So they are not expediting that? Dr. Duerring-They are working on that. Mr. White-We met with them and asked them to expedite.

The above motion unanimously carried.

## **FIRST READING**

### A. Dual Credit Policy (Enclosure 67)

Missy Ruddle-This is just another amendment of the dual credit policy. Any change has to be brought to the Board. It's not really a change, it's just to include a little bit stronger language that our Dual Credit classes also include the online classes that our students can take. Just in the last 3 weeks we have met with University of Charleston and they will offer some business dual credit classes online. Bridge Valley, WV State and Marshall are still continuing to offer classes. This is a really great opportunity for our students.

## **QUESTIONS/ANSWERS**

Mrs. Jordon-When will Robins be coming down? Chuck Smith-I am anticipating after the start of the year.

Mrs. White-What is the status on Nitro's roofing? Chuck Smith-They mobilized it this week and should be working on it now.

Mrs. White-I have had several people contact me about the start times for next year. Is that going to be on an agenda? Dr. Duerring-It is up to the Board. Mr. White-Can we plan on doing a report at the next meeting? Dr. Duerring-Sure. The busing will be a real issue. We are still about 15 drivers short.



**ESTABLISHMENT OF MEETING DATES**

- A. Thursday, December 20, 2018, 6:00 p.m.-Regular Session
- B. Monday, January 7, 2019, 4:00 p.m.-Special Session
- C. Thursday, January 17, 2019, 6:00 p.m.-Regular Session
- D. Monday, February 4, 2019, 4:00 p.m.-Special Session
- E. Thursday, February 21, 2019, 6:00 p.m.-Regular Session
- F. Monday, March 4, 2019, 4:00 p.m.-Special Session
- G. Thursday, March 7, 2019, 3:00 p.m. & 3:15 p.m. Budget Workshop-Statutory Session (Presentation of Schedule of Proposed Levy Rates) (Budget Workshop to Follow)
- H. Thursday, March 14, 2019, 12:00 Noon-Statutory Session (Approval of the Schedule of Proposed Levy Rates)
- I. Thursday, March 21, 2019, 6:00 p.m.-Regular Session

NOTE: The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

**ADJOURNMENT**

Mr. Ric Cavender moved: That the Regular Session of the Board be adjourned. Motion was seconded by Mr. Jim J. Crawford and unanimously carried. The Regular Session was declared adjourned by Board President Ryan White at 6:55 p.m.

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President

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Secretary

djl

1/14/2019