

October 19, 2017

The Board of Education of the County of Kanawha met in Regular Session on Thursday, October 19, 2017, at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Jim J. Crawford at 6:00 p.m.

**PRESENT**

Jim J. Crawford, President  
Ryan White, President Pro Tem  
Ric Cavender  
Becky J. Jordon  
William P. Thaw  
Ronald E. Duerring, Secretary

Debra J. Lewis, Recording Secretary

**ADMINISTRATIVE STAFF**

Tom Williams, Deputy Superintendent  
Mark Milam, Assistant Superintendent, Secondary & Career-Technical Education  
Bob Calhoun, Assistant Superintendent, Elementary  
James W. Withrow, General Counsel  
Carol Hamric, Executive Director, Human Resources  
Terry Hollandsworth, Executive Director, Maintenance & Energy Management  
Leah Sparks, Executive Director, Technology  
Kate Porter, Asst. Superintendent, Special Education & Student Support Services  
Paula Potter, Assistant Superintendent, Middle & Alternative Schools  
Lisa Wilcox, Treasurer, Budget & Finance  
Briana Warner, Communications Director  
Charles Wilson, Executive Director, Facilities, Planning & Management  
Ryan Bremar, Director of Safety  
Keith Vititoe, Executive Director of Safety & Security

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board President Jim J. Crawford.

## **AGENDA ADJUSTMENTS**

Mr. Crawford-Delete Item B. under OTHER NEW BUSINESS from the agenda.

## **APPROVAL OF MINUTES**

A. September 5, 2017 - Special Session

B. September 21, 2017 - Regular Session

There being no corrections, deletions or amendments, the minutes stand approved as submitted.

## **PRESENTATION**

A. WVU Extension Service

Sherry Swint-I am here to give you an update. We had a recent meeting and were told that we were going to be cut another 10% which totals \$4,000,000 at the state level since 2013. We've also been cut at the county level as well. We were the first in our state to join with Girls who Code which engages girls in computer science. We have 20 girls enrolled right now. We've also done a regional stem camp and we've had over 40 people there this year. We won a State award for that. I wanted you to know a little bit about our Health & Ambassador Training that we have for teens. They go through training and then they go and reach youth from everything like nutrition, alcohol, drug prevention and tobacco cessation. They are reaching between 600-700 kids every year.

## REPORTS

- A. Kanawha County Travel Reimbursement for September 2017 (Enclosure 37)
  
- B. Monthly Financial Report (Enclosure 38)
  
- C. Safety Report

Keith Vititoe- I would like to introduce you to our new Director of Safety, Ryan Bremar. He comes to us from safety management in the private industry and we believe he will be a tremendous asset to Kanawha County Schools.

Ryan Bremar-Our Emod is currently .87, that's 13% better than industry average. Also, in 2015 the total claim cost was very high compared to 2016 and 2017. Our Emod should reduce drastically. Currently we have 27 Worker's Compensation Claims open this fiscal year and 56 information only claims or 0 dollar claims. Our lost work day claims is also trending down. It's 5 versus 11. Some things we are doing at the Regulatory Training Center to try and improve safety is that we are trying to streamline the injury reporting system. I am conducting a training with principals later on. We are going to talk about behavior around spills and entry way rug inspections. We are working on better incident investigations. We are implementing the Stop the Bleed Program along with Brenda Isaac and the nurses. We received a grant from Bayer Crop and it has allowed us to install HVAC shutoff buttons in 17 schools as well as enhanced intercom systems in those schools.

Mr. White-I have a question for Mr. Vititoe. I'm sure you have noticed with everybody else the recent problems we are having with increased homelessness in the city. Are we seeing any issues around schools and are we taking care of that? Keith Vititoe-Yes, we are very aware of that and we are taking care of it the best we can. We do what we can to discourage them from camping out on the property. We ask law enforcement to do regular patrols, especially during the nighttime hours to eliminate any vandalism or potential drug use on our properties.

## **REPORTS (continued)**

Mr. Thaw-What do you do about empty houses around our schools? Keith Vititoe-We've worked with the city to actually close those houses down. They actually tore one house down.

Mrs. Jordon-I am concerned with Celebration Station. Dr. Duerring-The property is ours. When that all was negotiated years ago and the community wanted to build it, we told them that they would have to have a group maintain it. Mr. Cavender-Mr. Vititoe has been really helpful with this. We are putting a comprehensive plan together to make it secure with cameras, fences, etc. Mr. Vititoe-They are going to seek funding from the community. Mr. Cavender-It won't be funded by KCS.

### D. Construction Report

Chuck Wilson-At Andrews Heights there is a lot of work to be done. We got to the point where we could house the students. We still have a lot of site work, paving and toilet renovations. At Carver we have issued purchase orders and the contractor is mobilizing so we will be pushing dirt soon. The portables that were out at Andrews Heights are gone finally. We have been working with Keith Vititoe on some security issues. We've had a few meetings with the Piedmont group helping where we can. On our job order contracts, we have completed the handicap walkway at the St Albans soccer field access. Over at DuPont, the gym is 80% done. You probably know our MIP project with the SBA for the Horace Mann windows was denied. We submitted our needs project for the HVAC and roof at Ben Franklin. In November we have a Superintendent's presentation and they select the projects on December 12<sup>th</sup>. We are also working on some closure documents for Bridge Elementary. On the flood schools, we are still working on that playground permit. We are putting together the demolition bids for Hoover and Clendenin. On Clendenin we have contracts executed for architects, but at Hoover we haven't executed them yet but we are getting close. We have legal people waiting for property acquisition. We are trying to push the projects forward. There are some issues with funding and Dr. Duerring is working through some of those.

## **REPORTS (continued)**

Mr. White-What's going on with the bat study? Chuck Wilson-There is a certain time of year when you can do bat studies and we missed that earlier in the year so we will have to pick that up next March. Mr. White-How long will we be delayed because of the bats? Chuck Wilson-About 3 months. I wanted to give you the current estimates of when the jobs will be done. At Hoover we are looking at September 2021 and Clendenin July 2020. That's when it should be done based on the schedule. Mr. White-What the issue with the State that is delaying us? Chuck Wilson-There are some policies that they can't provide us money until we have purchased the property, but we need the money to purchase the property. Dr. Duerring-The last conversation we had that was by the time the environmental studies are done and we are able to take control of the land the money will be available to us and we will have to not take it out of our budget.

Mr. Thaw-How many property owners are there? Chuck Wilson-The property for Hoover has one owner. The property for the elementary site has 8 or 9 different owners. They are side by side. We have had to do title searches to find out the true owners.

Mr. Crawford-When is the wrap up at Andrews Heights? Chuck Wilson-We have up to 9 more months to do the parking where the sewer is going through but we are wrapping up everything else now.

E. Legal Report

None

F. Board Reports

None

## **PERSONNEL**

### A. Personnel Agenda for October 19, 2017 (Enclosure 39)

Mr. Ryan White moved: The Board approve the Revised Personnel Agenda as included in Enclosure 39. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

## **DELEGATIONS**

None

## **NEW BUSINESS**

### **CONSENT**

Mr. Ryan White moved: The Board approve the following CONSENT Items A-C. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

### A. Approval of Bills for September 2017 (Enclosure 40)

Approval of the payment of bills for the month of September 2017 in the amounts of \$20,170,167.33 for the Current Expense Fund and the Special Revenue Fund; \$1,047,895.18 for the KCS Public Library Excess Levy Fund; \$426,269.14 for the Permanent Improvement Fund; \$535,385.70 for the Public Library Fund; and \$462,892.49 for the RESA Fund as reflected in Enclosure 40.

### B. Budget Supplements & Transfers (Enclosure 41)

Approval of budget supplements and transfers as reflected in Enclosure 41.

### C. Out of State Travel Requests (Enclosure 42)

Approval of the Out of State Travel Requests as contained in Enclosure 42.

## **OTHER NEW BUSINESS**

### A. HVAC Renovations at Ben Franklin & Piedmont Elementary (Enclosure 43)

Mr. Ryan White moved: The Board approve bids/contract for renovations to the HVAC systems at Ben Franklin VoTech and Piedmont Elementary schools with Casto Technical including base bid and alternates #1,2,3,4 & 5 in the amount of \$981,604 (low bid). Motion was seconded by Mrs. Becky J. Jordon and unanimously carried.

### B. Architectural/Engineering Design Service for the New Herbert Hoover High School

This item was deleted from the agenda.

### C. Payment in Lieu of Taxes Agreement (Enclosure 44)

Mr. White-I will recuse myself from this discussion.

Mr. Ric Cavender moved: The Board approve the Resolution relating to the proposed Payment in Lieu of Taxes Agreement as shown in Enclosure 44. Motion was seconded by Mrs. Becky J. Jordon.

Mr. Withrow-This involves the financing of a facility in South Charleston. There are some individuals in the audience that are involved with that so they will come up and answer any questions that you might have.

Steve White-This is a project for a transitional care center. It's about a \$15 million dollar project in South Charleston. It's a joint venture with Thomas Memorial Hospital. It will generate over a 100 jobs. We negotiated with the County Commission. The hospital doesn't pay taxes and we worked out an agreement that this project will pay taxes of \$50,000 a year for 15 years. There will be bonds sold and they wanted evidence that all the levying bodies do not object to it.

The above motion carried 4-0.

## **OTHER NEW BUSINESS (continued)**

- C. Executive Secretary-Medicaid Reimbursement Job Description (Enclosure 45)

Mr. Ryan White moved: The Board approve the Executive Secretary-Medicaid Reimbursement Job Description as shown in Enclosure 45. Motion was seconded by Mrs. Becky J. Jordon.

Dr. Duerring-As you know RESA is dissolving and we are in desperate need of those services. Putnam County has already hired an ERATE person. We agreed to hire the Medicaid person and house them here but there salary will come out of the Medicaid reimbursement from Boone, Kanawha Putnam and Clay.

The above motion unanimously carried.

## **QUESTIONS/ANSWERS**

None

## **ESTABLISHMENT OF MEETING DATES**

- A. Thursday, October 19, 2017, 6:00 p.m.-Regular Session
- B. Monday, October 23, 2017, 6:00 p.m.-LSIC Meeting (Hoover Area and Carver at Elkview Middle School)
- C. Thursday, October 26, 2017, 6:00 p.m.-LSIC Meeting (St. Albans Area at St. Albans High School)
- D. Monday, October 30, 2017, 6:00 p.m.-LSIC Meeting (Nitro Area and Ben Franklin at Nitro High School)
- E. Monday, November 6, 2017, 4:00 p.m.-Special Session



**ESTABLISHMENT OF MEETING DATES (continued)**

F. Thursday, November 16, 2017, 6:00 p.m.-Regular Session

G. Monday, December 4, 2017, 4:00 p.m.-Special Session

H. Thursday, December 14, 2017, 6:00 p.m.-Regular Session

NOTE; The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.

**ADJOURNMENT**

Mr. Ryan White moved: That the Regular Session of the Board be adjourned. Motion was seconded by Mrs. Becky J. Jordon and unanimously carried. The Regular Session was declared adjourned by Board President Jim J. Crawford at 6:40 p.m.

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President

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Secretary

djl

10/24/2017