



Point Harmony PTO



Homeroom Parent information Sheet

2013-2014 School Year

Thank you for volunteering to be a homeroom parent for the 2013-2014 school year! In this position you will coordinate with _____ to make sure the students have a successful year outside of academics. To begin, you must send a letter home with the students requesting a \$5 donation for the classroom. This money will be for the two parties during the year: Fall celebration and Valentine's Day. You must divide this money to cover both parties. However, when planning, also utilize other parents in the classroom to provide food, drinks, game ideas, and other items the teacher allows for the parties. In this packet you will find a letter that can be copied and sent home for this purpose. After both parties have been held, any leftover money is to be turned in to the teacher so they may use it for classroom supplies.

Homeroom parents are also strongly encouraged to attend PTO and Volunteer services meetings. Rules and regulations for the events they are responsible for are discussed during this time. For example, pertaining to the parties, absolutely NO homemade food and NO peanut products are allowed. These meetings will also be where the homeroom parents learn dates and events throughout the year. Fundraiser collection and distribution dates, book fair events, and special events by grade are discussed during this time.

The PTO does not want you to be overwhelmed or over-worked in this position. Below is the name of a person that has signed up to assist the homeroom parent. Also, please feel free to contact Meggan (304-546-3686) or Amy (304-542-5911) at any time. You may also post any questions you have on the PTO Facebook page.

Thank you again for your time and dedication to PHE.

Point Harmony PTO

Homeroom parent assistant:
